

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, OCTOBER 7, 2013**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Clough, and Mathison. Member Laney was absent. Also present were City Administrator Piasecki, and Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Brisbin/Clough unanimous to approve the agenda as presented with the following addition to the Consent Agenda:

- **Request for Payment – Construction Services -- C & L Contracting**

APPROVAL OF MINUTES

Mathison/Brisbin unanimous to approve the following meeting minutes:

- **September 9, 2013 Regular Meeting of the City Council as presented**
- **September 16, 2013 Regular Meeting of the City Council as presented**

CONSENT AGENDA

Brisbin/Clough unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #35507 - #35542) in the amount of \$41,558.89, and electronic payments (e-check #936 - #943) in the amount of \$57,201.09 as presented.
- b. Accept the Building Permit Summary Report of September, 2013 as presented.
- c. Authorize payment to the Zimmerman/Livonia Fire District in the amount of \$66,064.00 (ck #35546) as final payment for 2013 Fire Protection Services, as recommended by staff.
- d. Accept Invoice #159950 authorizing payment to Bolton & Menk in the amount of \$35,566.50 (ck #35543) for Project Management Services related to the 2013 Street Improvement Project, for the month of August, 2013, as recommended by staff.
- e. Accept Pay Request #2 authorizing partial payment ClearSpan Fabric Structures International in the amount of \$5,110.00 (ck #35545) for Construction Services for the SBR Digester Cover Project, as recommended by the Project Manager.
- f. Approve a tobacco license application for Gerald Lewandowski, dba A – Z Pawn, 12617 Fremont Avenue, Zimmerman, MN 55398, for the period of October 7, 2013 – June 30, 2014, pending receipt and acceptance of all application materials, as recommended by staff.
- g. Adopt **RESOLUTION #13-10-01**, accepting Pay Request #2 which authorizes payment to C & L Contracting in the amount of \$229,650.49 (ck# 35544) for Construction Services for the 2013 Street Improvement Project, through September 20, 2013, as recommended by staff.

AMERICAN LEGION POST #560 DONATION

Frank Grittner, Commander, and Ken Wood, 2nd Vice Commander, Zimmerman American Legion, were in attendance to present a check for \$1,000 to the City of Zimmerman from the American Legion Post #560. Mayor Earenfight and the Council thanked the Legion for their generous donation.

RESOLUTION #13-10-02

Brisbin/Clough unanimous to adopt RESOLUTION #13-10-02 accepting a \$1,000 donation from the Zimmerman American Legion Post #560.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of September, 2013. In the month of September, the department received 413 calls for service,

including 170 traffic stops, as opposed 320 calls for service in the same time period in 2012 and 290 calls in 2011. There were 115 citations issued, not including long form complaints, with two burglaries reported in the month. A number of thefts were reported, as well as several damage to property complaints reported around September 8th, which leads investigators to believe the damage was done by the same person or persons. The Civic Club will be hosting a Haunted House on Halloween and the Sheriff's Department will be providing assistance with traffic control.

Council accepted the Law Enforcement Report for September, 2013, by unanimous consensus as presented.

ADMINISTRATOR'S REPORT

Letter of Support – Great Northern Trail Grant

Piasecki reported that Sherburne County has acquired the former Burlington Northern Railroad right-of-way from Elk River to Zimmerman. The County wishes to construct a 1.8 mile segment of hiking/biking trail from the north boundary of the City of Elk River to 243rd Avenue NW (County Highway 25), approximately 1.5 miles south of Zimmerman. The County is applying for a DNR Legacy Grant to assist with paying expenses for the trail. The County is requesting a letter of support for the project from the City to include with their grant applications. They are not asking for any financial contribution from the City for the project.

Mathison/Brisbin unanimous to support Sherburne County's grant application for funding to construct a 1.8-mile segment of the "Great Northern Trail" from the City of Elk River to 243rd Avenue NW and authorize the Mayor to sign said letter, as recommended by staff.

MAYOR/COUNCIL ITEMS

Council agreed by unanimous consensus to cancel the October 14 Committee of the Whole Meeting due to a lack of agenda items.

Mayor Earenfight noted that Passing the Bread will hold a Food Distribution event on October 26 from 8 – 10 a.m. at the Sherburne County Public Safety Center. Volunteers are needed to help with set up on Friday morning and with the distribution on Saturday.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US Military Personnel and their families.

Brisbin/Clough unanimous to adjourn the meeting at 7:18 p.m. Motion carried.

Approved this 21st day of October, 2013.

s/s Kary Tillmann, Clerk/Treasurer