

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, OCTOBER 1, 2012**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:01 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Kowalski, Laney and Mathison. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

APPROVAL OF AGENDA

Mathison/Kowalski unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Brisbin/Mathison unanimous to approve the meeting minutes of the September 17, 2012 Regular Meeting as presented.

CONSENT AGENDA

Mathison/Brisbin unanimous to approve the consent agenda as presented, as follows:

- a. Approve the payment of claims (check #34541 - #34575) in the amount of \$44,584.22 and electronic checks (#819 - #822) in the amount of \$28,589.20 as presented.
- b. Adopt **RESOLUTION #12-10-01**, accepting Pay Request #3 from Kuechle Underground, authorizing payment in the amount of \$139,542.04 (check #34576) for Construction Services related to the CSAH 4 Reconstruction Project through September 24, 2012, as recommended by staff.
- c. Adopt **RESOLUTION #12-10-02**, approving the request of Christ Our Light Catholic Parish for an Exempt Permit to conduct lawful gambling at a function to be held at 25909 – 4th Street West, on October 21, 2012.

OPEN FORUM

Ryan Fiereck, 23708 3rd Street North, Bethel, MN introduced himself as a candidate for the office of State Representative in House District 31A, which stretches from Zimmerman to Bethel. Fiereck advised that he would make himself available to discuss relevant issues with residents and Council to help bridge the gap the community and government.

SHERIFF'S DEPARTMENT REPORT

Patrol Captain Don Starry provided an overview of Sheriff's Department activities for the month of September 2012. Six thefts were reported, with stolen items including DVDs, motor fuel, miscellaneous tools and a GPS. The Sheriff's Department responded to 320 calls for service in September, compared to 290 during the same time period in 2011. Ninety vehicle stops were made and 48 citations were issued, which does not include long form or in-custody complaints. Thirteen property damage complaints were reported. September always seems to have more activity than other months in the year.

Starry reminded residents that calendar parking goes into effect on November 1 through April 1. No parking is allowed on city streets from 12:01a.m. to 8:00 a.m. Residents were also reminded that target shooting with bow and arrow is not allowed in city limits, nor is the discharge of firearms.

Captain Starry introduced Patrol Sgt. Bob Stangler to the Council. Stangler has been promoted to the position of Zimmerman Patrol Captain, effective December 1, 2012.

Council accepted the Sheriff's Department Report for September 2012 as presented.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of September 2012. The Department responded to 3 medical calls, 2 injury accidents with extrication, 1 missing person search, 3 fire alarms, 1 carbon monoxide alarm, 2 grass fires, 2 vehicle fires and a residential house fire. Maloney reported that fire danger continues to be high due to the dry weather conditions, adding that no burn permits are being issued at this time. The Department conducted a training burn on September 22 at a Livonia Township residence. Maloney also thanked that many local businesses and residents that supported the Fire Department in September at their annual Open House and Dance.

Maloney and Administrator Piasecki have been participating in cooperative meetings with Sherburne County to develop a hazard mitigation plan. Some items that need to be addressed in the City include fencing around the 4th Avenue Water Treatment Plant to meet Homeland Security requirements. Aging sirens need to be replaced and the City should have a "Lock Box" policy for commercial properties in case the Fire Department needs to gain access to buildings after hours in case of fire. Other things to be addressed throughout the process include County-wide review of FEMA flood maps, working with the DNR to distribute information about wild land fires, hazardous materials training, and training on infectious disease outbreaks. The plan will be completed in about a year.

Council accepted the Fire Department Report for September 2012 as presented.

PUBLIC WORKS REPORT

Leachate Pilot Study

Horvath distributed information regarding insurance for the leachate project.

Bids for retaining wall

Horvath presented two quotes for the construction of a retaining wall in the alley area of 12644 Fremont Avenue. One bid is for the use of wood timbers and the other is for the use of pre-constructed concrete blocks.

Brisbin/Laney unanimous to accept the quote from Eull's Manufacturing Company for the purchase of pre-constructed concrete blocks to build a retaining wall in the alley area of 12644 Fremont Avenue, at a cost of approximately \$9,000.00.

Lift station repairs

Horvath presented three quotes for the repair and maintenance of 8 lift stations throughout the City.

Kowalski/Brisbin unanimous to accept the quote from Nelson Electric Motor Repair for the repair and maintenance of 8 lift stations in the City, at a cost of \$7,023.60.

Miscellaneous Items

- Sidewalks were removed on 3rd Street because of a safety concern. Horvath has asked Administrator Piasecki to prepare a Sidewalk Replacement Policy, which would include the potential to assess property owners for repairs as needed.
- Hydrant Maintenance will begin this week.

Street Patching Bid

Horvath presented a bid from Knife River Corporation for street patching in specific areas of the City, including near Firemen's Park and the Pleasant Hills development.

Mathison/Brisbin unanimous to approve the bid from Knife River Corporation for street patching in

various areas throughout the City, as identified on the bid, at a cost of \$16,452.00

Fire Department Sidewalk

Member Brisbin asked if any progress was being made on the repair or replacement of the sidewalk at the Fire Station. Horvath said it could possibly be repaired yet this Fall.

Upcoming Events

Mayor Earenfight noted the following upcoming events:

- Committee of the Whole meeting -- Monday, October 8, focusing on the 2013 budget
- Chamber of Commerce Candidate Forum -- Tuesday, October 23 at 6:30 p.m.
- Passing the Bread Food Distribution -- Saturday, October 27, 2012, Sheriff 's Dept. Public Safety Building
- Municipal General Election -- Tuesday, November 6 with polls open 7 a.m. – 8 p.m.

Before adjourning, Mayor Earenfight requested a moment of silence in honor of US Military Personnel.

Brisbin/Mathison unanimous to adjourn the meeting at 7:39 p.m. Motion carried.

Approved this 15th day of October, 2012.

Kary Tillmann, Clerk/Treasurer

Approved 10/15/2012