

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, AUGUST 1, 2016**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Nathe and Smith. Also present were Administrator Piasecki and Clerk/Treasurer Tillmann.

Brisbin/Nathe unanimous to re-schedule the August 15, 2016 Regular City Council Meeting for Monday, August 22, 2016, as recommended by staff.

AGENDA APPROVAL

Brisbin/Smith unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Brisbin/Smith unanimous to approve the meeting minutes of the July 18, 2016 Regular Meeting as presented.

CONSENT AGENDA

Brisbin/Smith unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #38227 - #38270) in the amount of \$55,848.76 and electronic payments (e-checks #1357 - #1365) in the amount of \$75,162.01 as presented.
- b. Approve the semi-annual payment to the MN Public Facilities Authority (ck#38274) in the amount of \$498,616.81, for scheduled interest and principal repayments on GO Revenue Bonds as follows and as recommended by staff:
 - 2000 SBR – Interest: \$12,811.21 Principal: \$241,000.60
 - 4th Ave WWTP – Interest: \$15,611.40 Principal: \$99,000.00
 - 2010 SBR – Interest: \$21,193.60 Principal: \$109,000.00
- c. Authorize payment in the amount of \$24,500.00 to Brenteson Companies, Inc., (ck#38271), for an extension of approximately 400 feet of water main and the installation of a fire hydrant at the City skating rinks, as approved by Council on July 11, 2016, as recommended by staff, with funds to be taken from the Water Fund (Fund 601).
- d. Approve payment to Great Northern Environmental in the amount of \$5,243.00 for a blower and related parts for the Wastewater Treatment Plant, as identified on invoice #1109, as recommended by staff, with funds to be taken from the Sewer Fund (Fund 602).
- e. Approve payment to Hawkins, Inc., in the amount of \$8,607.60 for bulk chemicals to be used at the Wastewater Treatment Plant, as identified on invoice #39122012, with funds to be taken from the SBR budget in the Sewer Fund (Fund 602), as indicated by the Public Works Director.
- f. Approve the permit application for a public dance and entertainment to be held Friday, August 12, 2016, until 1:00 a.m., as requested by ZBG/Angeno's, 13100 Fremont Avenue, Zimmerman, MN 55398.
- g. Approve of the fireworks display permit as requested by the Zimmerman Quarterback Club for fireworks/pyrotechnic special effects display by Curt Serbus, to be located at the Zimmerman High School/Middle School, 25900 – 4th Street West, on August 22, September 1, 16 & 30, October 14, 18 & 20, 2016, and any playoffs games as determined at the end of the 2016 football season.

OPEN FORUM

The following person appeared before the Council during Open Forum:

Jeremy Valerius, 12197 Fremont Lane, was present to request Council consider changing the speed limit on Fremont Lane to 20 mph from its current 30 mph and designate parking on one side of the street only. The roads around the lake are very narrow and Fremont Lane is hilly and windy. Construction traffic is also currently

detouring on Fremont Lane, so the amount of traffic on their street has increased. He believes a decrease in the speed limit on Fremont Lane and additional parking restrictions would improve safety for residents in the area and be a benefit to emergency response vehicles.

Valerius also wished to make Council aware of an issue he was having with an employee the City's Public Works Department. He stated that in the past two weeks, this employee has repeatedly driven by Valerius' house in his personal vehicle and in a City-owned pickup truck and intentionally driven into a small "slow speed" portable sign placed on the edge of the pavement. Valerius has reported the incidents to law enforcement, however it continues to happen. He feels the conduct is inappropriate, unprofessional, and uncalled for, especially since his tax dollars pay the wages of City employees.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of June, 2016. After reviewing the June calls for service, Maloney reported that the Annual Fire Department Open House and Dance is Saturday, September 10. The Open House is scheduled for 11 a.m. – 3 p.m. and the dance from 8 p.m. – Midnight, with all activities held at the Fire Station. Hose testing and pump testing were both recently done at the station, with one pump truck needing repairs. The Fire Department will be participating in MN Night to Unite activities in town on August 2nd.

Council accepted the Fire Department Report for June, 2016 by unanimous consensus as presented.

Maloney presented a donation to the City from the Zimmerman/Livonia Fire Relief Association for improvements to Three Flags Park.

RESOLUTION #16-08-01 Mathison/Brisbin unanimous to adopt RESOLUTION #16-08-01, accepting a donation in the amount of \$2,400 from the Zimmerman/Livonia Fire Relief Association for improvements to Three Flags Park.

ADMINISTRATOR'S REPORT –presented by Administrator Piasecki

Purchase of Public Works Pickup Truck

Public Works Director Johnson has developed a replacement schedule for City pickup trucks, in an attempt to replace the higher mileage vehicles in the City's fleet. Currently, the Department is looking to replace the 2001 F-250 extended cab, which was anticipated sometime in 2016. Staff has located a used MNDOT 2013 Ford F-250, ¾-ton extended cab, with 36,000 miles for \$13,275, plus tax, title and license fees. MNDOT has placed the truck on hold for the City pending Council's decision on the purchase. Staff is requesting Council approve the purchase of this vehicle and authorize staff to dispose of the 2001 Ford F-250. The 2016 General Fund budget includes \$40,000 for motor vehicles purchases.

Mathison/Smith unanimous to the purchase of and authorize payment to the MN Department of Transportation for a 2013 Ford F-250 ¾-ton 4x2 extended cab pickup truck at a cost of \$13,275, plus tax, title and license fees, to be paid from General Fund Capital Expenditure – Motor Vehicles (101-49990-550), and authorize staff to dispose of the 2001 Ford F-250 extended cab pickup truck, as recommended by staff.

Reconstruction Project Updates

Administrator provided an update of construction activities scheduled throughout the City. The Main Street project is set to begin on August 8th and will continue through the fall. The project will be constructed in three phases, working south to north, with some phases overlapping. The southern portion will begin next week and is projected to be completed with a bituminous base by September 9. Beginning August 24th, LaTour Construction will complete the storm sewer improvements in 2nd Street East, south of Main Street and west of Nelson Nursery. Construction on the northern segment is projected to start September 9th and be completed with a bituminous base

on October 5th. The anticipated completion for all construction, punch list items and project clean-up of October 20, 2016. Further updates will be provided as the project moves forward.

The County Road 4/Fremont Drive Realignment project appears to be moving along scheduled. A progress meeting with the Contractor will be held this week. According to the project schedule, work at County Road 4 east of TH 169 should be completed by August 12. Updated construction information is being provided to residents as it becomes available and the contractor is providing regular updates to businesses on Fremont Drive. No action taken.

2017 Budget

Staff will present the first draft of the 2017 budget at the COW meeting on August 8th. During the 2016 budget process, staff discussed the need to purchase a plow truck to replace one in the City's fleet because we can no longer find replacement parts for it. With assistance from the City Attorney, staff has prepared an advertisement for bids which was distributed to Council and will be discussed in detail at the COW meeting. Depending on the outcome of that discussion, staff may seek Council approval to advertise for bids for the purchase of a new plow truck yet this fall, depending on the availability of trucks for purchase for the upcoming winter season. No action taken.

MAYOR/COUNCIL ITEMS

RESOLUTION #16-08-02 **Brisbin/Nathe unanimous to adopt RESOLUTION #16-08-02, accepting the donation of five flags with a total combined value of \$492 from the Zimmerman American Legion Post 560 for display at various locations throughout the City.**

Mayor Earenfight noted the following upcoming events:

- Tuesdays through October 4 -- Farmer's Market – 2:30 – 6:00 p.m. – City Park
- August 2 -- Sherburne County Night to Unite
- August 2 – 16 – Filing Period for Municipal Offices – City Hall
- August 9 – State Primary Election – Polls Open 7 a.m. – 8 p.m.
- September 10 – City-wide activities
 - Ladies On The Loose – 10 a.m. – 4 p.m.
 - Community Shred Event – City Hall – 10 a.m. – 1 p.m.
 - Fire Department Open House – Zimmerman Fire Station -- 11 a.m. – 3 p.m.
 - Youth Expo – St. John Lutheran Church – 11 a.m. – 3 p.m.
 - Firemen's Dance – Zimmerman Fire Station -- 8 p.m. – Midnight

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US Military Personnel and their families.

Brisbin/Smith unanimous to adjourn the meeting at 7:26 p.m. Motion carried.

Approved this 22nd day of August, 2016.

s/s Kary Tillmann, Clerk/Treasurer