

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JULY 21, 2014**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Merwin and Michels. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Horvath and Engineer Bittner.

AGENDA APPROVAL

Brisbin/Michels unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Merwin/Michels unanimous to approve the meeting minutes of July 7, 2014 Regular Meeting as presented.

CONSENT AGENDA

Michels/Brisbin unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #36287 - #36315) in the amount of \$14,537.29 and electronic payments (e-check #1050 - #1056) in the amount of \$36,373.04 as presented.
- b. Accept the Investment/Funds Report for May, 2014 as presented.
- c. Accept the Monthly Budget Report for May, 2014 as presented.
- d. Accept the Building Permit Summary Report for June, 2014 as presented.
- e. Adopt **RESOLUTION #14-07-07**, approving a temporary liquor license for the Zimmerman/Livonia Volunteer Fire Department Annual Fireman's Benefit Dance to be held at the Zimmerman Fire Hall, 13028 Fremont Avenue, Zimmerman, MN 55398, on September 6, 2014.
- f. Approve the event permit application for the Zimmerman/Livonia Fire Department Open House, to be held September 6, 2014, from 11:00 a.m. – 3:00 p.m., at 13028 Fremont Avenue, Zimmerman, MN, and support the request to Sherburne County to close a portion of County Road 4 between Fremont Trail and 9th Street West between the hours of 11:00 a.m. – 3:00, to accommodate the afternoon open house.
- g. Approve the permit application for an outdoor dance for the Zimmerman/Livonia Fire Department, to be held September 6, 2014, from 8:00 p.m. – 12:00 midnight, at 13028 Fremont Avenue, Zimmerman, MN, and support the request to Sherburne County to close a portion of County Road 4 between Fremont Trail and 9th Street West between the hours of 8 p.m. – 12 midnight, to accommodate the evening public dance.
- h. Authorize payment in the amount of \$21,079.33 (ck #36316) to Nelcom Corporation for labor, materials, equipment and programming for the siren replacement near 2nd Avenue and 3rd Street East, as identified on Invoice #28964, with funds to be paid from the Street Department (101-43100-335), as recommended by staff.
- i. Adopt **RESOLUTION #14-07-08**, approving the designation of General Fund Reserves for Compensated Absences as presented and as recommended by staff.
- j. Adopt **RESOLUTION #14-07-09**, approving the designation of Municipal State Aid funds as presented and as recommended by staff.
- k. Adopt **RESOLUTION #14-07-10**, approving a reduction to the General Fund Special Tax Levies Revenue line item (#101-31005) by \$68,699 to \$37,164 to reflect the amount of revenue actually collected through Special Tax Levies in the General Fund for Capital Improvements, as recommended by staff.
- l. Accept the 1st half Tax Settlement Report as presented by staff.
- m. Adopt **RESOLUTION #14-07-12**, accepting a \$25,000 pledge from the Zimmerman Youth Baseball Association for the use and development of ball field space at the City Park.

EMPLOYEE RETIREMENT

Council acknowledged the contributions and retirement of Maintenance Technician Bruce Hooker with the presentation of a framed resolution commending his 14 years of service to the Public Works Department and the City of Zimmerman.

RESOLUTION #14-07-11 Council agreed by unanimous consensus to adopt **RESOLUTION #14-07-11**, expressing appreciation and gratitude to Bruce Hooker for his dedicated service to the City Public Works Department and the Zimmerman community for the past 14 years.

OPEN FORUM There was no one present to address the Council during open forum.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of June, 2014. In the month of June, the department received 338 calls for service, including 97 traffic stops, as opposed 360 calls for service in the same time period in 2013 and 335 calls in 2012. There were 58 citations issued, not including long form complaints. Eight thefts were reported, which included 3 bikes stolen. One bike has been recovered by the Sheriff's Department. The department responded to 2 vehicle crashes with injuries and several criminal damage to property complaints.

Stangler reported that the Sheriff's Department is hosting a community forum on July 30 regarding the efforts of local agencies to curb substance abuse. The Sherburne County Night to Unite is planned for Tuesday, August 5. Deputy Roxanne Schreder is coordinating events within the City of Zimmerman.

Council accepted the Law Enforcement Report for June, 2014, by unanimous consensus as presented.

PARK BOARD REPORT

Tim Sevcik, Park Board Chair, presented the report for the July 9, 2014 Park Board Meeting, stating that signs for the golf course have been ordered and they feel a directional arrow sign between bucket 5 and 6 may be necessary due to distance between the two. Garbage cans throughout the course may be helpful as well. Before the August Park Board meeting, members will be visiting all City Parks to determine if any additional amenities such as picnic tables, bike racks etc. are necessary. Discussion was also held regarding the possibility of placing concrete slabs beneath the portable toilets to help with cleanliness and reduce the amount of water collecting inside the units during rainstorms. Sevcik reminded Council there is still a vacancy on the Board that needs to be filled.

Public Works Director Horvath reported that several of the items noted in the Park Board report are already being addressed by the Department.

Mathison/Michels unanimous to accept the minutes of the July 9, 2014 Park Board meeting as presented.

Mayor Earenfight declared a recess at 7:20 p.m. and reconvened the meeting at 7:22 p.m.

PUBLIC WORKS REPORT – presented by Public Works Director Horvath

Advertise for Bids – Lift Station #7

Engineer Bittner was present to discuss the replacement of Lift Station #7. The final design on the project is nearing completion, with review of the plans in progress and the electrical design being completed. Bittner is seeking approval of the plans and authorization to advertise for bids for the project. Bid opening is tentatively scheduled for August 13, with Council review and consideration of the bids on August 18.

RESOLUTION #14-07-13 **Brisbin/Merwin unanimous to adopt RESOLUTION #14-07-13, approving plans and specifications for the Lift Station #7 replacement project and authorizing the City Engineer to advertise for bids, with bid opening scheduled for August 13, 2014 at 11:00 a.m. at City Hall.**

MAYOR/COUNCIL ITEMS

Upcoming Events

Mayor Earenfight noted the following upcoming events:

- July 29 – Filing for Municipal Offices open
- August 5 – Sherburne County Night to Unite
- August 12 – Primary Election – Polls open 7 a.m. – 8 p.m.
- September 6 – Community Shred Event – 10 a.m. – 12 Noon – City Hall
- September 6 – Fire Department Open House – 11 a.m. – 3 p.m. and Firemen’s Dance -- 8 – 12 p.m.
- September 13 – Chamber of Commerce Krazy Daze – 10 a.m. – 4 p.m.

Before the recess, Mayor Earenfight asked for a moment of silence in honor of US military personnel and their families.

Mayor Earenfight declared a recess at 7:30 p.m. and reconvened the meeting at 7:40 p.m. at the property located at 25733 - 19th Street West, Zimmerman.

Council met with **Kelly Bell, 25719 - 19th Street West**, and **Michael and Erica Plza, 25733 - 19th Street West**, to review the site and hear firsthand the homeowners’ accounts of how water drains and the effects on their properties. The property owners reiterated their concerns about storm water ponding, which makes their yards wet, soggy and unusable at times. Various options were discussed with Council agreeing by unanimous consensus to direct the City Engineer to evaluate the situation and provide options for Council consideration at a future Council meeting.

Brisbin/Michels unanimous to adjourn the meeting at 8:12 p.m.

Approved this 4th day of August, 2014.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 8/10/14/2014