

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JULY 15, 2013**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Clough, Laney and Mathison. Also present were City Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

AGENDA APPROVAL

Mathison/Brisbin unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Brisbin/Clough unanimous to approve the meeting minutes of the June 3, 2013 Regular Meeting as presented.

CONSENT AGENDA

Brisbin/Mathison unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #35284 - #35330) in the amount of \$56,440.03, and electronic payments (e-check #910 - #916) in the amount of \$30,632.80 as presented.
- b. Approve the payment of August 1, 2013 TIF and Tax Abatement payments (check #35333 – #35334) in the amount of \$39,145.18, as presented and as recommended by staff.
- c. Accept the Building Permit Summary Report for June, 2013 as presented.
- d. Approve the transfer of 2012 Administrative fees for TIF Districts #1, #2, #7 and #9, totaling \$21,765.60 to the EDA Fund (Fund 228), as requested and as recommended by staff.
- e. Adopt **RESOLUTION #13-07-02**, approving a temporary liquor license for the Zimmerman/Livonia Volunteer Fire Department Annual Fireman's Benefit Dance to be held at the Zimmerman Fire Hall, 13028 Fremont Avenue, Zimmerman, MN 55398, on September 8, 2012.
- f. Approve the permit application for an outdoor dance for the Zimmerman/Livonia Fire Department, to be held September 8, 2012, from 8:00 p.m. – 12:00 midnight, at 13028 Fremont Avenue, Zimmerman, MN, and support the request to Sherburne County to close a portion of County Road 4 between Fremont Trail and 9th Street West between the hours of 11 a.m. – 3 p.m. and 8 p.m. – 12 midnight, to accommodate the afternoon open house and evening public dance.
- g. Adopt **RESOLUTION #13-07-03** approving Pay Request No. 1 in the amount of \$94,576.40 (ck #35332) and Change Order No. 1 in the amount of \$3,000.00 as recommended by the City Engineer, and to be paid from the Water Fund (Fund 601).
- h. Adopt **RESOLUTION #13-07-04** approving the commitment of Municipal State Aid Funds as presented and as recommended by staff.
- i. Approve payment to Sports Technology, Inc., in the amount of \$15,580.0 (ck #35331) as partial payment for the design of a new lighting layout and installation of 14 Musco light poles, related to the Ballfield Lighting Project, as recommended by the Public Works Director, utilizing funds from the Park Fund (Fund 226).

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of June, 2013. The Department responded to 1 medical assist, 2 gas leaks, 1 accidents with injuries, 2 fire alarms, 2 carbon monoxide alarms, 1 downed power line, 5 grass fires, and 3 fires, a commercial building fire and provided assistance to a residential house fire in Baldwin Township. Chief Maloney reported that the Fire Relief Association, in cooperation with the Park Board, is proposing a re-designed sign for Firefighter's Park. The Fire Relief Association will donate funds to pay for the new sign in full. SBA compliance checks and truck pump certifications have been completed with no issues. The Department has received a \$1500 grant to cover the cost of the training burn on the house on 2nd Avenue North.

Council accepted the Fire Department Report for June, 2013 by unanimous consensus as presented.

PARK BOARD REPORT

Testing of the new ballfield lights will take place later this week. The Park Board is researching the possibility of installing a Frisbee golf course at the City Park.

Brisbin/Clough unanimous to accept the minutes of the July 10, 2013 Park Board meeting as presented.

ADMINISTRATOR'S REPORT

Development Project – Public Safety Addition

Piasecki reported at the July 1st meeting, that City and County staff are working with a local business owner interested in relocating to the City on 2 lots in the Public Safety Addition. Since that meeting, additional discussions have occurred and it appears the owner will enter into a purchase agreement with the County, which would be followed by submissions to the City for approvals necessary for development and construction.

Various actions will need to occur at the City level in late July and August, including vacation of drainage and utility easements, re-platting of the lots, and a Conditional Use Permit (CUP). UMA has also retained a consultant to prepare a Tax Abatement request for the City and County. Staff has not yet received the request but has had discussions with the consultant and documentation will likely be forthcoming in the near future.

Planning Commission and Council review of the proposed project will take place in July or August. No action taken.

MAYOR/COUNCIL ITEMS

Request for Reimbursement – Wild West Days Towing

Mayor Earenfight requested Council consider a request for reimbursement of towing bill from Wild West Days weekend. The Sheriff's Department towed a vehicle belonging to an out of town resident who had parked along the parade route prior to the "No Parking" signs being posted. The amount of the tow was \$196.73. The tow company has also reimbursed the vehicle owner for damage caused to the vehicle while being towed.

Clough/Brisbin unanimous to approve the reimbursement of \$196.73 to Thomas and Terri Branson for vehicle towing on Saturday, May 25, 2013, due to "No Parking" signs not being posted in a timely manner.

Other Items

Mayor Earenfight noted that tobacco compliance checks were recently conducted amongst tobacco license holders in the City, resulting in 100% compliance.

Mayor Earenfight noted that the Initiative Foundation has requested consideration of a \$100 donation from the City in 2014.

Mayor Earenfight noted the following upcoming events and activities:

- Farmer's Market – Tuesdays 3 – 6:30 p.m. – City Park
- Sherburne County Fair – July 18 – 21 – County Fairgrounds, Elk River

- Art After Hours – Zimmerman Art Crawl – Tuesday, August 6, 5 – 8:30 p.m. – various locations
- Sherburne County Night to Unite – Tuesday, August 6, 2013
- Annual Fire Department Open House and Dance – Saturday, September 7 – Fire Station
- Zimmerman Crazy Daze – Saturday, September 7

Council requested Administrator Piasecki to research costs for a city sponsored “Shred-It” Event in cooperation with Zimmerman Crazy Daze.

Council acknowledged receipt of a letter from Wendy Kowalski, 26412 Lake Avenue. Public Works Director Horvath reported that the issue has been temporarily resolved by the placement of Class 5 to the area in question. GM Contracting, the project contractor, has been contacted and will provide a permanent resolution to the issue in the near future.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US Military Personnel and 19 Arizona firefighters recently killed in the line of duty.

Brisbin/Clough unanimous to adjourn the meeting at 7:23 p.m. Motion carried.

Approved this 5th day of August, 2013.

s/s Kary Tillmann, Clerk/Treasurer

Approved 08/05/2013