

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JUNE 20, 2016**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Brisbin, followed by the Pledge of Allegiance.

ROLL CALL

Present: Acting Mayor Brisbin, Council Members Mathison and Nathe. Mayor Earenfight and Councilmember Smith were excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Johnson and Engineer Bittner.

AGENDA APPROVAL

The agenda was approved by unanimous consensus with the following addition:

- **Event Permit Application – The Whistling Pickle**

APPROVAL OF MINUTES

Nathe/Mathison unanimous to approve the meeting minutes of the June 6, 2016 Regular City Council Meeting as presented.

CONSENT AGENDA

Mathison/Nathe unanimous to approve the consent agenda with the addition of item f. Event Permit Application – The Whistling Pickle, as follows:

- a. Approve the payment of claims (check #38128 - #38159) in the amount of \$20,127.38, and electronic payments (e-check #1347 - #1353) in the amount of \$36,719.22 as presented.
- b. Approve payment to the Sherburne County Auditor/Treasurer in the amount of \$320,187.47 (ck #38161) for 2016 1st half contracted law enforcement services provided by the Sherburne County Sheriff's Department, as identified on Invoice #8783, with funds to be paid from the Public Safety Budget (101-42000-440), recommended by staff.
- c. Approve payment to the Minnesota Housing Finance Agency (MHFA) in the amount of \$11,687.67 (ck#38160) as reimbursement for a deferred NSP loan issued for the property located at 13069 – 8th Avenue North, per the NSP Loan Agreement, on file in the City Clerk's Office.
- d. Adopt **RESOLUTION #16-06-05** approving an amendment to the 2016 Sewer Fund Expenditure line item budget as follows and as recommended by staff:
 - 602-49480-210 – Operating Supplies – Decrease by \$21,000
 - 602-49480-220 – Repair/Maintenance Supplies – Increase by \$21,000
- e. Adopt **RESOLUTION #16-06-02**, approving the request of Christ Our Light Catholic Parish for an Exempt Permit to conduct lawful gambling at a function to be held at 25909 – 4th Street West, on October 16, 2016.
- f. Approve the permit application for an outdoor benefit event with outdoor music to be held July 16, 2016, from 2:00 p.m. – 12:00 midnight, at 12606 Fremont Avenue, Zimmerman, MN.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of May, 2016. The department received 388 calls for service, including 87 traffic stops with 38 offenses charged by citation, as opposed 370 calls for service in the same time period in 2015 and 391 calls in 2014. There were ten thefts reported during the month of May, resolved with one being outsourced to the Elk River Police Department because it was their case, two resolved, two charged out and one still currently under investigation. Two thefts from motor vehicles were reported, along with two vehicle crashes with injuries, twelve property damage vehicle crashes, and several property damage complaints. The department participated in a seatbelt enforcement campaign late May and early June. Compliance rates were very high in Sherburne County. Wild West Days seemed to go well, with very little law enforcement action. In early June, City staff forwarded to

law enforcement a complaint regarding vehicles traveling at high rates of speed on 8th Avenue North. Stangler reported that the Department has been monitoring the location in question and have not found any drivers exceeding the speed limit while they have been inconspicuously in the area.

Council agreed by unanimous consensus to accept the Law Enforcement Report for May, 2016, as presented.

PARK BOARD REPORT

Member Mathison reported that the Park Board welcomed a newly appointed member at this meeting, with new assignments for park reporting determined by the Board.

Nathe/Mathison unanimous to accept the Park Board report of June 7, 2016 as presented.

PUBLIC WORKS REPORT

Award of Bids – Main Street Project

Engineer Bittner reported that he and City staff opened bids for the north and south improvements to Main Street, including the storm sewer component of 2nd Street East. Six competent bids were received, with the apparent low bidder being Latour Construction at a cost of \$627,398.38, which is approximately \$4,300 below the Engineer’s estimate. A portion of the project will be funded through Municipal State Aid funds. Bittner recommends Council award the bid to Latour Construction.

RESOLUTION #16-06-03 Mathison/Nathe unanimous to adopt RESOLUTION #16-06-03, awarding the bid for the 0216 Main Street and 2nd Street East Storm Sewer Improvements to Latour Construction at a total bid price of \$627,398.38, as recommended by staff and the City Engineer.

Advance of Municipal State Aid Funds

Bittner reminded Council that the Feasibility Report indicated the City’s intent to request an advance of Municipal State Aid (MSAS) funds to fully fund the MSA-eligible portion of projects in 2016. The current balance in the City’s MSA account is \$448,843. Estimated MSA costs on the Fremont Drive Realignment and both segments of the Main Street project is \$839,000. Bittner estimates an advance of \$390,000, which would be the full 2017 allocation and approximately 75% of the 2018 allocation.

RESOLUTION #16-06-04 Nathe/Mathison unanimous to adopt RESOLUTION #16-06-04 requesting an advance for financing approved Municipal State Aid Street Projects within the City of Zimmerman in an amount up to \$390,000 from future years allocations as necessary, as recommended by staff and the City Engineer.

ADMINISTRATOR’S REPORT

Annual Community Shred Event

For the past 6 years, the City has held a Community Shred Event as part of community activities on the same date of the Fire Department Open House. A vendor is stationed in the City Hall parking lot to collect and shred documents dropped off by area residents, as well as City records for destruction per the adopted Records Retention Schedule. Staff is requesting Council approval of the event in order to solicit quotes from vendors and advertising the event.

Mathison/Nathe unanimous to approve a Community Shred Event to be held on Saturday, September 10, 2016, and authorizing staff to obtain a vendor for said event.

MAYOR/COUNCIL ITEMS

The following upcoming events were identified:

- Farmer's Market -- Tuesdays through October -- City Park 2:30 – 6 p.m.
- ZAYAA Baseball Tournament – June 23 – 26 -- City Park
- June 24 -- Zimmerman Chamber of Commerce Golf Tournament – Princeton Golf Course
- July 4 – All City Offices closed in observance of Independence Day

Acting Mayor Brisbin asked for a moment of silence in honor of US Military Personnel and their families.

Mathison/Nathe unanimous to adjourn the meeting at 7:17 p.m. Motion carried.

Approved this 11th day of July, 2016.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/11/2016