

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JUNE 17, 2013**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Brisbin, followed by the Pledge of Allegiance.

ROLL CALL

Present: Acting Mayor Brisbin, Council Members Clough, Laney and Mathison. Mayor Earenfight was excused absent. Also present were City Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

AGENDA APPROVAL

Mathison/Clough unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Laney/Mathison unanimous to approve the meeting minutes of the June 3, 2013 Regular Meeting as presented.

CONSENT AGENDA

Clough/Mathison unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #35206 - #35250 in the amount of \$33,632.81 as presented).
- b. Accept the Building Permit Summary Report for May, 2013 as presented.
- c. Accept Invoice #156531 authorizing payment to Bolton & Menk in the amount of \$20,576.00 (ck #35251) for Project Management Services related to the 2013 Street Improvement Project, for the month of April, 2013, as recommended by staff
- d. Accept Invoice #156530 authorizing payment to Bolton & Menk in the amount of \$2,743.50 (ck #35251) for Project Management Services related to the TH 169 Water Main Crossing, for the month of April, 2013, as recommended by staff.
- e. Accept Invoice #1864 approving payment to DJ Electric Services in the amount of \$12,000.00 (ck #35205) as partial payment for electrical services related to the Ballfield Lighting Project, as recommended by the Public Works Director, utilizing funds from the Park Fund (Fund 226).
- f. Accept Invoice #1868 approving payment to DJ Electric Services in the amount of \$14,077.00 (ck #35205) as payment for ballasts, brackets and labor to install and wire ballasts and brackets related to the Ballfield Lighting Project, as recommended by the Public Works Director, utilizing funds from the Park Fund (Fund 226).
- g. Accept Invoice #16890 approving payment to RP Schroeder Construction in the amount of \$15,716.00 (ck #35253) as payment for installation of ballfield light bases and trenching conduit, including labor, related to the Ballfield Lighting Project, as recommended by the Public Works Director, utilizing funds from the Park Fund (Fund 226).
- h. Approve payment to Hawkins, Inc. in the amount of \$6,214.78 for bulk chemicals to be used at the Wastewater Treatment Plant as identified on Invoice #3382107, with funds to be paid from the SBR budget in the Sewer Fund, as indicated by the Public Works Director.

OPEN FORUM

Bill Potrament and members of the Civic Club wished to address a letter sent to Mayor Earenfight regarding a vehicle towed by the Sherburne County Sheriff's Department on May 25th during Wild West Days. The vehicle was parked in front of 26008 Main Street, which is along the parade route. Bill stated that they have talked to several individuals who are aware of the situation, including the Sheriff's Department. On the day of the incident, representatives from the Civic tried to make contact with vehicle owners who were parked in the "No Parking Area". The owner of this vehicle could not be found. Potrament continued that the Civic Club did not ask to have the vehicle towed and referred the vehicle owner to the Sheriff's Department for any further questions regarding the incident. He did not feel the issue needed to be addressed by the City Council, as it was the Sheriff's Department that had the vehicle towed. Potrament continued that the Civic Club appreciates that cooperative

efforts of the City and the businesses involved in planning and executing Wild West Days. It is a large undertaking and they are grateful for the support of the community to provide this and other organized community activities.

PARK BOARD REPORT

Public Works Director Horvath reported that the new ballfield lights have been installed and are ready for energizing. Connexus Energy will be able to provide power around July 1st. During the disassembly of the lights at the Ramsey site, staff discovered the ballasts were missing in 71 of the 98 lights. The cost to replace the ballasts was approximately \$15,000, which may push the project over budget. No action taken.

Clough/Laney unanimous to accept the minutes of the June 12, 2013 Park Board meeting as presented.

ADMINISTRATOR’S REPORT

Designation and Sale of Tax Forfeited Lands

The City has received notification from the Sherburne County Auditor/Treasurer regarding the sale of tax forfeited parcels within City limits. The City has the option of removing parcels from the sale, to be used for public or economic development purposes, or approving the parcels for future public sale. The lots in question are in a residential neighborhood and would sustain single family or multi-family homes.

RESOLUTION #13-06-02 Mathison/Clough unanimous to decline the offer from the Sherburne County Auditor/Treasurer’s Office to purchase tax forfeited lands (complete listing on file with the City Clerk’s Office) for public purposes, and authorize the sale of said parcels, as recommended by staff.

Before adjourning, Acting Mayor Brisbin asked for a moment of silence in honor of US Military Personnel.

Mathison/Clough unanimous to adjourn the meeting at 7:20 p.m. Motion carried.

Approved this 1st day of July, 2013.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 07/10/2013