

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JUNE 16, 2014**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Brisbin, Mathison and Merwin. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Horvath and Council Member Appointee Michels.

**OATH OF OFFICE**

The Oath of Office was administered to Karen Michels, Council Member Appointee, by Clerk/Treasurer Tillmann.

**AGENDA APPROVAL**

**Mathison/Michels unanimous to approve the agenda with the following addition:**

- **Tobacco License Renewal (Consent Agenda) – E-Cig Healthy Living**

**APPROVAL OF MINUTES**

**Brisbin/Merwin unanimous to approve the minutes of the June 2, 2014 Regular Meeting as presented.**

**CONSENT AGENDA**

**Merwin/Mathison unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #36181 - #36216) in the amount of \$22,595.99 and electronic payments (e-check #1033 - #1037) in the amount of \$32,024.91 as presented.
- b. Authorize payment in the amount of \$8,130.00 (ck #36217) as final installment for certified audit services for the year ended December 31, 2013, as identified on Invoice #329717, per the agreement on file in the Clerk/Treasurer's Office.
- c. Authorize payment in the amount of \$77,848.00 (ck #36218) to EPA Audio Visual, as identified on Invoice #182656 (\$4,991), Invoice #182602 (\$10,005.00) and Invoice #182601 (62,852.81) for equipment, software, labor and staff training for the upgrade to the Cable Access Broadcast system, per the quotes received and on file in the Clerk/Treasurer's Office, with funds to taken from Uncommitted Reserves, as previously approved by Council.
- d. Accept the Building Permit Summary Report for May, 2014, as presented.
- e. Accept the resignation of Bruce Hooker, Maintenance Technician, and effective July 31, 2014.
- f. Adopt **RESOLUTION #14-06-03**, appointing identified persons to serve as Election Judges for the 2014 Primary and/or General Elections with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party splits; and approve the payment of an hourly wage of \$11.00 for Head Election Judges, \$10.50 per hour for Lead Registration Judges and \$10.00 per hour for Regular Election Judges during Election Judge training and time served on Election Day.
- g. Approve the permit application for a public parade to be held on Wednesday, September 24, 2014, as requested by the Zimmerman High School Quarterback Club, 25900 4<sup>th</sup> Street West, with staging at Zimmerman High School/Middle School and ending at the City Park, approving the closing of certain roads, identified on the map provided for the duration of the parade, and approve the use of the City Park for a bonfire and other Homecoming related activities from 7 – 9 p.m. on Wednesday, September 24, 2014.
- h. Adopt **RESOLUTION #14-06-04**, approving the request of Christ Our Light Catholic Parish for an Exempt Permit to conduct lawful gambling at a function to be held at 25909 – 4<sup>th</sup> Street West, on October 19, 2014.

- i. Approve the permit application for fireworks sales for Gerald Lewandowski, 18790 Albany Street, Elk River, MN 55330, at the location of A – Z Pawn, 12617 Fremont Avenue, Zimmerman, for the period of June 26 – July 5, 2014, as presented.
- j. Approve tobacco license renewals for the sale of E-cigarettes for the following establishments, for the period of July 1, 2014 – June 30, 2015, pending receipt and acceptance of all application materials, as recommended by staff:
  - E-Cig Healthy Living – 26207 Fremont Drive
  - A – Z Pawn – 12617 Fremont Avenue

### **OPEN FORUM**

**John Frantesl, Zimmerman Lions Club**, was in attendance to present a donation to the Sheriff's Department Reserve Unit for their efforts and assistance with the 2014 Wild West Days Celebration.

### **PARK BOARD REPORT**

**Tom Wilkinson, Park Board Member**, presented the Park Board report of June 11, 2014. Wilkinson reported that the Frisbee Golf course is substantially completed and is being used extensively, even though the signage has not been installed.

**Brisbin/Michels unanimous to accept the minutes of the May 14, 2014 Park Board meeting as presented.**

### **PUBLIC WORKS REPORT**

#### 2012 CSAH 4 Improvement Project Update and Request for Final Payment

Public Works Director Horvath reported that the punch list for the project is finished and the City Engineer is recommending final payment to the Contractor.

**RESOLUTION #14-06-05**      **Brisbin/Michels unanimous to adopt RESOLUTION #14-06-05, approving final payment to Kuechle Underground in the amount of \$42,232.13 for construction services for the 2012 CSAH 4 Improvement Project, as recommended by the City Engineer and staff.**

#### Crack Sealing Proposals

Horvath presented two proposals for the crack sealing of certain areas of the City in 2014.

**Brisbin/Merwin unanimous to accept the proposal from Fahrner Asphalt Sealers for crack sealing in certain areas within City limits in 2014, at a cost of \$18,640.00, as recommended by staff, with funds to be taken from the Public Works Budget (101-43100-226).**

#### Connexus Energy Year End Off Peak Usage Summary

Horvath reported that the City entered into an agreement with Connexus Energy for off-peak generator usage at both the SBR and the 4<sup>th</sup> Avenue Water Treatment Plant, resulting in a savings of approximately \$12,000 in electricity costs since the agreement was put in place. No action taken.

#### Miscellaneous

The youth baseball association held a tournament in the City Park this past weekend and used the scoreboards that had been donated to the City in 2013. The baseball association has verbally committed to donate funds to help defray costs associated with the purchase and installation of the scoreboard remote controls. The association will be hosting another baseball tournament this coming weekend. No action taken.

## **FINANCE REPORT**

### Re-Investment of City Funds

On June 10, 2014, a Certificate of Deposit invested with Multi-Bank Securities valued at \$248,000 matured and the funds deposited in the City's checking account. Staff would like to re-invest the funds with Multi-Bank Securities for a 3-year term.

**Michels/Brisbin unanimous to approve the re-investment of \$248,000 with Multi-Bank Securities, Inc., for 3 years at a rate of 1.10% with Connectone Bank, NJ, authorizing a wire transfer from the City's checking account on June 19, 2014 to complete the transaction, as recommended by staff.**

## **ADMINISTRATOR'S REPORT**

### Zimmerman/Livonia Fire District Joint Powers Agreement Renewal

The Joint Powers Agreement creating the Zimmerman/Livonia Fire District was executed for a 10-year term on July 12, 2004, and will expire on July 12<sup>th</sup> of this year. Per Article X, paragraph B, the term of the agreement may be extended by mutual agreement of the parties. City staff has been in contact with Township staff and have been informed that the Township desires to extend the agreement. The Town Board has authorized their attorney to work with Attorney Mattick to create a renewal document to extend of the term of the Joint Powers Board. Documentation will be available for Council review at the July 7 meeting. No action taken.

### Update – Zimmerman Bowl Property

Staff reported that the former Zimmerman Bowl Property, owned by Cor-Trust Bank, was sold at a public auction on June 9, 2014. Bank representatives have advised that the sale will close on July 9 with an anticipated re-opening date of September 1; however, staff does not know the purchaser's intended use of the site at this time. No action taken.

## **LAW ENFORCEMENT REPORT**

**Patrol Captain Bob Stangler, Sherburne County Sheriff's Department**, provided an overview of Sheriff's Department activities for the month of May, 2014. The department received 391 calls for service, including 130 traffic stops with 61 offenses charged by citation, as opposed 418 calls for service in the same time period in 2013 and 295 calls in 2012. Two burglaries were reported. Thefts numbered 15 last month including several gas drive-offs and two haircuts from a local salon. There is no new information regarding the theft of flags last month. Deputies responded to many vehicle accidents, including 1 crash with injuries, 5 property damage crashes and 2 hit and run accidents. Stangler reported that there have been several sightings of a bear near County Road 45, south of CSAH 4.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for April, 2014, as presented.**

## **MAYOR/COUNCIL ITEMS**

Mayor Earenfight identified the following upcoming events:

- Zimmerman Farmer's Market is open on Tuesdays from 3 – 6:30 p.m. at the City Park.
- June 20 - 22 – ZAYAA Baseball Tournament at City Park
- June 21 -- Zimmerman/Livonia Fire District Golf Tournament at Fairway Shores Golf Course
- June 27 – Absentee Voting Opens for Primary Election
- July 4 – Independence Day Holiday – City Offices closed
- July 29 – Filing for Municipal Offices open

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US Military personnel and their families.

**Michels/Mathison unanimous to adjourn the meeting at 7:32 p.m. Motion carried.**

Approved this 7th day of July, 2014.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/07/2014