

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JUNE 15, 2015**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Merwin and Nathe. Also present were Administrator Piasecki, and Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Brisbin/Nathe unanimous to approve the agenda with the following addition:

- **Tobacco License Renewal Application – A – Z Pawn**

APPROVAL OF MINUTES

Mathison/Merwin unanimous to approve the following meeting minutes:

- **Regular City Council Meeting of June 1, 2015 as presented**
- **Committee of the Whole Meeting of June 15, 2015 as presented**

CONSENT AGENDA

Merwin/Nathe unanimous to approve the consent agenda with the additional of item e. Tobacco License Renewal Application – A – Z Pawn, as follows:

- a. Approve the payment of claims (check #37148 - #37172) in the amount of \$12,616.17 as presented.
- b. Approve payment to the Sherburne County Auditor/Treasurer in the amount of \$297,158.16 (ck #XXXX) for 2015 1st half law enforcement contract services provided by the Sherburne County Sheriff's Department, as identified on Invoice #8672, with funds to be paid from the Public Safety Budget (101-42000-440), recommended by staff.
- c. Accept the Building Permit Summary Report for May, 2015, as presented.
- d. Approve the permit application for a public parade to be held on Wednesday, September 23, 2015, as requested by the Zimmerman High School Quarterback Club, 25900 4th Street West, with staging at Zimmerman High School/Middle School and ending at the City Park, approving the closing of certain roads, identified on the map provided for the duration of the parade, and approve the use of the City Park for a bonfire and other Homecoming related activities from 7 – 9 p.m. on Wednesday, September 23, 2015.
- e. Approve the tobacco license renewal for A – Z Pawn, 26114 Main Street, Zimmerman, for the period of June 30, 2015 – July 1, 2016, pending receipt and acceptance of all application materials, as recommended by staff.

OPEN FORUM

John Houlton, First National Bank of Elk River, 1185 Main Street, Elk River, was present to introduce himself to Council and advise that First National Bank of Elk River (FNB) is re-establishing a presence in Zimmerman because 5-year non-compete clause with Woodlands National Bank has expired. FNB is now marketing for residential mortgages, commercial business loans and other banking services in the Zimmerman market. Currently, First National Bank staff are operating out of their location on Main Street in Elk River.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of May, 2015. The department received 370 calls for service, including 87 traffic stops with 38 offenses charged by citation, as opposed 391 calls for service in the same time period in 2014 and 418 calls in 2013. There were five thefts reported during the month of May, with two charged, two resolved and one currently under investigation. Five vehicle crashes with injuries and several property damage vehicle crashes were reported, many of which occurred over Wild West Days weekend.

Stangler noted that the Sheriff's Department is offering educational classes in the month of June. A self defense class is offered on June 22 and a Permit to Carry a Handgun class is offered on June 24. Registration information is available through the Sheriff's Department.

Council agreed by unanimous consensus to accept the Law Enforcement Report for May, 2015, as presented.

ADMINISTRATOR'S REPORT

Public Hearing – 2015 Fee Schedule Amendment

Mayor Earenfight closed the Regular Meeting at 7:17 p.m. and for the purpose of conducting a public hearing to consider an amendment to the 2015 Fee Schedule.

Adminstrator Piasecki reported that the City has been notified the State of Minnesota intends to reduce the surcharge amount on flat rate permits, effective July 1, 2015. Currently, the City Fee Schedule identifies the surcharge for flat rate permits as \$5.00. The proposed amendment will identify the cost of the permit "plus state surcharge" instead of identifying a dollar amount, so that the schedule will not have to be amended in case of another change by the State. A summary of the ordinance, if approved, will be published in the Elk River Star News, the City's legal newspaper, in advance of the July 1, 2015 effective date.

Comments were heard from **Wendy Kowalski, 26412 Lake Avenue**, who questioned surcharge amounts charged by FEMA, with those surcharges not being collected by the City. Piasecki stated the proposed fee schedule change only affects the surcharge amounts dictated by the State of Minnesota and the building code.

Mayor Earenfight closed the public hearing and reopened the regular meeting at 7:23 p.m.

RESOLUTION #15-06-04 Mathison/Brisbin unanimous to adopt RESOLUTION #15-06-04, approving Ordinance No. 321, approving an amendment to the 2015 Fee Schedule and authorizing publication of the summary ordinance as presented and recommended by staff. Motion carried.

Consideration of Tax Forfeited Lands

Recently, the City was provided with a list of tax forfeit parcels approved for public sale by the Sherburne County Board of Commissioners. Because the parcels lie within City limits, Council must approve the designation and consent to the sale. The City may also withhold properties from the sale if it wishes to consider purchasing any parcels for public for econic development purposes. Staff recommends withholding parcel #95-016-2400 from forfeiture sale for potential purchase by the City because it is 10-acres in size and adjacent to 6th Avenue Water Plant and Lions Park.

RESOLUTION #15-06-05 Nathe/Brisbin unanimous to adopt RESOLUTION #15-06-05, approving the designation and sale of tax forfeit properties as requested and presented by the Sherburne County Auditor/Treasurer, withholding Parcel #95-016-2400 from the sale for potential purchase by the City, as recommended by staff.

MAYOR/COUNCIL ITEMS

Mayor Earenfight identified the following upcoming events:

- Tuesdays through October – Farmer's Market -- City Park 3 – 6:30 p.m.
- June 19 – 21 ZAYAA Baseball Tournament – City Park
- June 27 -- Zimmerman/Livonia Fire Department Golf Tournament -- Fairway Shores Golf Course

- July 3 – All City Offices closed in observance of Independence Day

Mayor Earenfight asked for a moment of silence in honor of US Military Personnel.

Merwin/Nathe unanimous to adjourn the meeting at 7:27 p.m. Motion carried.

Approved this 6th day of July, 2015.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/06/2015