

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MAY 6, 2013**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Brisbin, Clough, Laney and Mathison. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Horvath.

**AGENDA APPROVAL**

**Brisbin/Mathison unanimous to approve the agenda with the following additions:**

- **Request for Payment – Princeton Auto Center**
- **Application for Public Dance – Zimmerman Bar & Grill/Angeno's**
- **Application for Sewer/Water Installer – Gordy's Excavating**
- **Discussion regarding City Wide Clean-Up Day**

**APPROVAL OF MINUTES**

**Mathison/Clough unanimous to approve the following meeting minutes:**

- **April 15, 2013 Board of Appeal and Equalization Meeting as presented**
- **April 15, 2013 Regular Meeting of the City Council as presented**
- **April 15, 2013 Closed Session of the City Council as presented**

**CONSENT AGENDA**

**Brisbin/Mathison unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #25094 - #35136) in the amount of \$78,941.68 and electronic payments (e-check #884 - #894) in the amount of \$60,035.61 as presented.
- b. Accept the Building Permit Summary Report of April 2013 as presented.
- c. Authorize payment in the amount of \$15,500 (ck #35137) to Abdo, Eick & Meyers, as partial payment for certified audit services for the year ended December 31, 2012, per the agreement on file in the Clerk/Treasurer's Office.
- d. Accept Invoice #155484 authorizing payment to Bolton & Menk in the amount of \$3,549.50 (ck #35138) for Project Management Services related to the TH 169 Water Main Crossing, for the month of February, 2013, as recommended by staff.
- e. Accept Invoice #155485 authorizing payment to Bolton & Menk in the amount of \$66,834.00 (ck #35138) for Project Management Services related to the 2013 Street Improvement Project, for the months of February and March, 2013, as recommended by staff.
- f. Approve the permit application for fireworks sales for Gerald Lewandowski, 18790 Albany Street, Elk River, MN 55330, at the location of A – Z Pawn, 12617 Fremont Avenue, Zimmerman, for the period of June 20 – July 5, 2013, as presented.
- g. Approve the permit application for fireworks sales for Gerald Lewandowski, 18790 Albany Street, Elk River, MN 55330, in the parking lot of The Whistling Pickle, 12607 Fremont Avenue, Zimmerman, for the period of June 20 – July 5, 2013, as presented.
- h. Approve the application for fireworks/pyrotechnics display by Curt Serbus, as requested by the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, for a fireworks/pyrotechnics display at Wild West Days, to be held on May 26, 2013, as presented, contingent upon review and approval by the Fire Chief, and receipt of current insurance documentation.
- i. Approve payment to Princeton Auto Center, Inc., in the amount of \$20,030.41 (ck #35139) for the purchase of a 2013 Chevrolet Silverado identified on Invoice #49873, with funds to be taken account 601-49400-550, as requested by the Public Works Director.

- j. Approve the permit application for public dances and entertainment to be held on May 24, 25, 26, and 27, 2013, in conjunction with the Wild West Days Celebration, until 1:00 a.m., as requested by Angeno's Pizza and Pasta, 13100 Fremont Avenue, Zimmerman, MN 55398.
- k. Approve the Sewer & Water Installer License Application for Gordy's Excavation., 1861 Viking Blvd NE, East Bethel, MN 55011, for the period of May 6 – December 31, 2013.

### **OPEN FORUM**

Wayne Gilbertson, First Vice Commander, was present on behalf of the Zimmerman American Legion Post #560 to request the City Council consider making a donation towards the fireworks display held in conjunction with the annual Wild West Days Celebration. All five Council members stated they would personally donate one month's Council pay to the Legion towards the cost of the Fireworks.

**Mathison/Brisbin to donate \$200 to the Zimmerman American Legion Post for the annual Wild West Days Fireworks display, with funds to be taken from 101-41110-490 (Donations to Civic Organizations). Roll call on the motion: Brisbin, aye, Clough, aye; Earenfight, aye; Laney, naye; Mathison, aye. Motion carried.**

### **LAW ENFORCEMENT REPORT**

**Patrol Sergeant Bob Stangler, Sherburne County Sheriff's Department**, provided an overview of activities for the month of March, 2013. In the month of March, the department received 350 calls for service, including 162 traffic stops, as opposed 308 calls for service in the same time period in 2012 and 270 calls in 2011. There were 58 citations issued, not including long form complaints, with one burglary reported in the month. Recently, the Sheriff's Department learned that multi-unit storage facilities like the one in Zimmerman have been targeted by thieves. Thieves have been cutting locks off storage units, replacing the locks, and then entering the units later to steal items. Any suspicious activity pertaining to the storage unit should be reported to the Sheriff's Department as soon as possible. Stangler reported that during Wild West Days, Main Street will be closed starting Thursday night until Sunday, from 3<sup>rd</sup> Avenue South to 2<sup>nd</sup> Street East. Handicapped parking will still be available at that location.

**Council accepted the Law Enforcement Report for April, 2013, by unanimous consensus as presented.**

### **FIRE DEPARTMENT REPORT**

**Fire Chief Ryan Maloney** presented the Fire Department report for the month of April, 2013. The Department responded to 2 injury accidents, 1 fire alarm, 2 carbon monoxide calls, 1 vehicle fire, an outdoor rubbish fire and provided assistance to a residential garage fire in Baldwin Township. Maloney stated that the burn trailer will be on display during a training exercise on Tuesday, May 7 at St. John Lutheran Church and First Responder courses are finished. A date has not been set to burn the house on 2<sup>nd</sup> Avenue. Currently a burning ban is in place, however recreational fires are still allowed. The new truck has been purchased and is currently being outfitted with new equipment.

**Council accepted the Fire Department Report for March, 2013 by unanimous consensus as presented.**

### **PUBLIC WORKS REPORT**—presented by Engineer Bittner

#### **Ballfield Lighting Project**

Staff anticipates disassembling light fixtures at the Ramsey location beginning May 20 and returning to Zimmerman to install 3 – 4 lights at a time. All the lighting should be installed by the 2<sup>nd</sup> week of June with little interruption to park and field rentals.

### Draft Agreement for Ballfield Development

The City has received the final draft agreement between the City and Livonia Township to share expenses relating to the development and lighting of ballfields at Lions Park. Both Attorney Mattick and the Township Attorney have reviewed the agreement and find it acceptable. The Township will consider the agreement for final approval at their May 20 meeting.

**Brisbin/Clough unanimous to approve the cost sharing agreement between the City of Zimmerman and Livonia Township to install lights at Lions Park in Zimmerman, and authorize the Mayor and City Administrator to sign said agreement on behalf of the City, as recommended by staff and the City Attorney.**

### ADMINISTRATOR'S REPORT –presented by Administrator Piasecki

#### Possible Acquisition of Tax Forfeit Property

On Tuesday, April 30<sup>th</sup>, the City closed on the property located at 12675 – 2<sup>nd</sup> Avenue North, which will be utilized as a storm basin for the 2013 construction project. Pinnacle Engineering had been retained to do the environment assessment of the property. Minor remediation of small issues will be necessary. Staff is coordinating with the Fire Department to schedule the training burn, which will likely be sometime in June. The site should be ready for construction by early July. Staff found a sand point well on the property, which has been sealed at no cost to the City.

### MAYOR/COUNCIL ITEMS

#### City Hall Office Hours

Discussion was held regarding City Hall office hours and the possibility of changing back to a five day per week schedule. Member Laney stated that he had requested feedback from the community through his monthly column in the Zimmerman Today and had only received a few responses.

Council agreed by consensus not to change City Hall office hours from the current Monday through Thursday schedule.

#### City-Wide Clean Up Day

Member Clough requested discussion on the possibility of scheduling a City-wide Clean Up Day. Mayor Earenfight reported that the City has not held a clean-up day for about four or five years, when costs began to outweigh the amount of assistance received from Sherburne County. Administrator Piasecki reported that in 2008, the last year a Clean Up Event was held, it cost approximately \$7,000, with \$3,000 in financial assistance received from Sherburne County towards expenses. If Council chooses to hold an event, it will take approximately 6 weeks to schedule one and secure necessary vendors. For the past three years, the City has sponsored a Shred-It event in conjunction with the Fire Department Open House, which has been well received. The 2013 budget does not include funds for a Clean-Up event.

Comments were heard from **Luke Schumann, 12975 – 10<sup>th</sup> Avenue South**, who stated that the Council should let residents know the reasons why an event is no longer held and what resources are available to people to dispose of items such as appliances, electronics, etc. He also suggested that if an event were scheduled, it should be made dual purpose, such as a collection of food items for Passing the Bread or some other community assistance program.

Mayor Earenfight noted the following upcoming events:

- May 13 COW meeting has been cancelled due to a lack of agenda items

- May 18 – Passing the Bread Food Distribution at the Sheriff’s Department Public Safety Building. Volunteers are needed for set up on Friday, May 17.
- May 22 – Boys and Girls Club Golf Tournament at Elk River Golf Course
- May 23 - 27 – Wild West Days at various locations throughout the City
- June 8 – Fire Department Golf Tournament at Fairway Shores Golf Course
- June 14 – Chamber of Commerce Golf Tournament at Princeton Golf Course

Mayor Earenfight declared a recess at 7:30 p.m. and convened a meeting of the Economic Development Authority. The regular meeting was reopened at 7:52 p.m.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

**Mathison/Clough unanimous to adjourn the meeting at 7:54 p.m. Motion carried.**

Approved this 20th day of May, 2013.

s/s Kary Tillmann, Clerk/Treasurer

Approved 05/20/2013