

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MAY 5, 2014**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Clough, Mathison and Merwin. Member Brisbin was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Horvath.

**AGENDA APPROVAL**

**Mathison/Merwin unanimous to approve the agenda with the following changes:**

- **Delay Law Enforcement Report until May 19th Meeting**
- **Application for Fireworks Display added to Consent Agenda**

**APPROVAL OF MINUTES**

**Mathison/Clough unanimous to approve the following meeting minutes:**

- **April 21, 2014 Board of Appeal and Equalization Meeting as presented**
- **April 21, 2014 Regular Meeting of the City Council as presented**

**CONSENT AGENDA**

**Mathison/Merwin unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #36062 - #36093) in the amount of \$43,673.21 and electronic payments (e-check #1022 - #1024) in the amount of \$30,158.28 as presented.
- b. Approve the proposed revised Agreement for Legal Services with Campbell Knutson, PA, establishing 2015 billing rates and authorize the Mayor and City Administrator to sign said agreement, on file in the Clerk/Treasurer's Office, as recommended by staff.
- c. Approve the application for fireworks/pyrotechnics display by Curt Serbus, as requested by the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, for a fireworks/pyrotechnics display at Wild West Days, to be held on May 25, 2014, as presented, contingent upon review and approval by the Fire Chief, and receipt of current insurance documentation.
- d. Approve the License Application for a Sewer & Water Installer for Gustafson Excavating, Inc., 4410 – 410<sup>th</sup> Street, PO Box 788, North Branch, MN 55056, for the period of May 5 – December 31, 2014.
- e. Approve the application for fireworks/pyrotechnics display by Curt Serbus, for a fireworks/pyrotechnics staff training exercise, to be held on May 17, 2014 in the City Park, as presented, contingent upon review and approval by the Fire Chief, and receipt of current insurance documentation.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**FIRE DEPARTMENT REPORT**

**Fire Chief Ryan Maloney** presented a donation from the Zimmerman/Livonia Fire Relief Association in the amount of \$1,000 towards the Frisbee Golf Equipment at the City Park.

**RESOLUTION #14-05-01**

**Clough/Merwin unanimous to adopt RESOLUTION #14-05-01, accepting a donation of \$1,000 from the Zimmerman/Livonia Fire Relief Association for the Frisbee Golf Course.**

### Replacement of Civil Defense Siren

Maloney reminded Council that he has discussed with them several times the replacement of the civil defense siren located north of Dairy Queen. The siren is currently in working condition, however, if it is damaged or ceases to operate, repairs will be expensive, if not impossible due to the age of the siren components. Council approved the replacement of the siren in 2012, but the replacement was not completed because the siren continued to function properly.

Maloney secured a quote from Nelcom Corporation for a new siren and an option to link the siren to the Sherburne County Emergency Operations System, which will provide confirmation to the County of the siren's activation when it happens. Administrator Piasecki noted that staff had applied for a grant from Centerpoint Energy on behalf of the City and they will donate \$2,500 towards the siren replacement. Staff has also requested the ZLFD Fire Relief Association consider a donation towards the expense.

**Merwin/Clough unanimous to approve the replacement of the Civil Defense Siren north of Dairy Queen with the option to link to the Sherburne County Emergency Operations System, at a cost not to exceed \$22,000, with funds to be taken from the Street Department Budget (101-43100-335), uncommitted reserves and grant funds and donations as available, as recommended by staff and the Fire Chief.**

### Training Exercise

Maloney reported that the Department will be hosting a Kitchen Fire Training exercise in cooperation with the MN Fire Chief's Association for area fire departments on May 28. He anticipates 30 – 40 departments from around the state to participate in the exercise.

### **PUBLIC WORKS REPORT -- presented by Public Works Director Horvath**

#### Replacement/Purchase of Crane Truck

Two quotes for the replacement and purchase of a new crane truck for the Sewer Department were provided in the Council packet. Pricing provided from the State contract includes the trade-in of the existing 1-ton lift truck and crane valued at approximately \$8,500. Staff proposes the City finance the purchase with a cash-out of one-half of the cell tower lease revenue for the tower on the WWTP property. The current lessee has made an offer to the City for an early cash-out of a portion of the lease, with documentation forthcoming for future Council action. Additional funding for the vehicle will come from the Sewer Fund.

**Mathison/Clough unanimous to approve the purchase of a 2015 Ford F-450 4 x 4 cab and chassis from Midway Ford, and truck body and crane from Truck Utilities, Inc., under state contract pricing, at a cost not to exceed \$75,000, with payment from the SBA cell tower lease buyout and the Sewer Fund (602-49450-550).**

### **FINANCE REPORT – presented by Clerk/Treasurer Tillmann**

#### Re-investment of City Funds

On March 7, 2014, a Certificate of Deposit invested with Woodlands National Bank valued at \$106,000 matured and the funds deposited in the City's savings account. On May 2, a CD invested with the Bank of Elk River matured, with a value of \$565,000. Staff would like to re-invest \$580,000 with Multi-Bank Securities, and UBS Financial for varied terms. The remaining proceeds of the cashed out CD's will be used to pay for the cable access equipment upgrade, which the City has recently been invoiced for.

**Mathison/Clough unanimous to approve the re-investment of \$580,000 as follows:**

- **UBS Financial (\$100,000) -- 3 years at a rate of 1.05% with Third Federal S & L of Cleveland, authorizing a wire transfer from the City's checking account in the amount of \$100,000 on May 23, 2014 to complete the transaction.**
- **Multi-Bank Securities, Inc. – 3 years at a rate of 1.10% with Barclays Bank Delaware, authorizing a wire transfer from the City's checking account on May 12, 2014 in the amount of \$240,000 to complete the transaction.**
- **UBS Financial (\$240,000) -- 4 years at a rate of 1.60% with GE Capital Retail Bank of Draper, UT, authorizing a wire transfer from the City's checking account on May 8, 2014 in the amount of \$240,000 to complete the transaction.**

**ADMINISTRATOR'S REPORT –presented by Administrator Piasecki**

Piasecki reported that the City has issued the 6<sup>th</sup> residential home permit for 2014 and staff anticipates 10 – 12 more new home permits to be issued yet this year.

Council was provided with a prototype of the proposed sign for the City Park acknowledging community contributions for the ball field lighting project. Staff is in the process of ordering the sign and scheduling a public dedication, to be scheduled once the weather improves.

**MAYOR/COUNCIL ITEMS**

Mayor Earenfight noted the following upcoming events:

- May 12 -- COW Meeting; 7 p.m. at City Hall
- May 22 - 26 – Wild West Days at various locations throughout the City
- May 31 -- Passing The Bread Food Distribution; 8 – 10 a.m. at the Zimmerman Public Safety Center
- June 13 – Chamber of Commerce Golf Tournament at Princeton Golf Course
- June 21 – Fire Department Golf Tournament at Fairway Shores Golf Course

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

**Mathison/Clough unanimous to adjourn the meeting at 7:26 p.m. Motion carried.**

Approved this 19th day of May, 2014.

s/s Kary Tillmann, Clerk/Treasurer