

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MAY 2, 2016**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Nathe and Smith. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Johnson.

AGENDA APPROVAL

Mathison/Nathe unanimous to approve the agenda with the following change:

- **Move Solicitor's Permit Application – Ice Cream Truck – to consent agenda**

and the following addition:

- **Application for Lawful Gambling Permit – American Legion Riders**

APPROVAL OF MINUTES

Brisbin/Smith unanimous to approve the following meeting minutes:

- **April 18, 2016 Board of Appeal and Equalization Meeting as presented**
- **April 18, 2016 Regular Meeting as presented**

CONSENT AGENDA

Mathison/Nathe unanimous to approve the consent agenda with the addition of item l. Solicitor's Permit Application – Ice Cream Truck, and item m. Application for Lawful Gambling – American Legion Riders, as follows:

- a. Approve the payment of claims (checks #37995 - #38032) in the amount of \$49,275.06 and electronic payments (e-checks #1329 - #1331) in the amount of \$33,757.01 as presented.
- b. Authorize payment to the Zimmerman/Livonia Fire District in the amount of \$72,073.03 (ck #38037), as partial payment for 2016 Fire Protection Services, as recommended by staff.
- c. Authorize payment to the Sherburne County Auditor/Treasurer's Office in the amount of \$14,118.00 (invoice #8778) for 2016 Appraisals of Real and Personal Property and Mobile Homes by the Sherburne County Assessor's Office (ck#38036), as recommended by staff.
- d. Accept invoice #189368 in the amount of \$9,309.00 (ck#38034), authorizing payment to Bolton & Menk for Project Management Services related to the Fremont Drive Realignment and Main Street Improvement projects, for the period of March, 2016, as recommended by staff.
- e. Approve payment to Americhem in the amount of \$8,296.50 (ck#38033) for heavy duty traffic marking paint to be used on roadways throughout the City as identified on Invoice #6969, with funds to be paid from the Street Department budget as indicated by the Public Works Director.
- f. Accept the March 2016 Investment/Funds Report as presented by the Clerk/Treasurer.
- g. Accept the March 2016 Budget Report as presented.
- h. Approve the application for fireworks/pyrotechnics display by Curt Serbus, as requested by the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, for a fireworks/pyrotechnics display at Wild West Days, to be held on May 29 and May 30, 2016, as presented, contingent upon review and approval by the Fire Chief, and receipt of current insurance documentation.
- i. Approve the license application for a Sewer and Water Installer, for the period of May 3 – December 31, 2016, for Dale and Ted Leadens, dba Leadens Excavating, Inc., 10677 Jonquil Lane, Hanover, MN, 55341.
- j. Approve the permit application for public dances and entertainment to be held May 27 – 29, 2016, until 1:00 a.m., as requested by ZBG/Angeno's, 13100 Fremont Avenue, Zimmerman, MN 55398.

- k. Approve the permit application for a public parade to be held on Friday, June 3, 2016, as requested by the Zimmerman High School Class of 2016, 25900 4th Street West, with staging at Refuge Evangelical Free Church and ending at the Zimmerman High School, approving the closing of certain roads, identified on the map provided for the duration of the parade, to be held from 6:30 – 7:30 a.m.
- l. Approve the license application for a Solicitor for the period of May 3, 2016 – May 2, 2017, for a mobile ice cream truck for Fasil Agegehu, 13328 – 89th Avenue N, Maple Grove, MN 55369.
- m. Adopt **RESOLUTION #16-05-01**, approving the Application for Exempt Permit for the American Legion Riders Post 560 for a gambling event to be held on July 30, 2016 at the Kriesel-Jacobsen American Legion Post 560, 12674 Fremont Avenue, Zimmerman, MN 55398.

OPEN FORUM

There was no present to address the Council during Open Forum.

CITY EMPLOYEE RECOGNITION

- **Keith Koehler, Public Works Operations Coordinator**, began employment with the City on April 27, 2015, successfully completing his 6-month probationary employment period in October, 2015. Staff has conducted an evaluation of Keith's work performance and found him to meet and/or exceed expectations for his position. Council acknowledged Koehler's 1-year employment anniversary and thanked him for his service to the City.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of April, 2016. The Department responded to 3 medical assists, 2 gas leaks, 1 search for a missing person, 6 grass fires, and were placed on stand-by for a mutual aid call with the City of Elk River Fire Department. Maloney reported that burning restrictions have been lifted at this time. Former firefighter Jack Greenlund recently passed away. Six additional firefighters have been added to the Honor Guard. The Fire Department Golf Tournament is scheduled for June 18 at the Princeton Golf course.

Council accepted the Fire Protection Report for April, 2016 by unanimous consensus as presented.

PUBLIC WORKS REPORT

Water Tower Air/Mixer Agitation System

Earlier this year, Council approved a proposal to clean the exteriors of both City water towers. When the proposal was submitted to Council, staff also discussed possibility of installing an air mixer agitation system in each of the towers. These agitator units use air pressure to move water within the towers to prevent freezing and damage caused by sheet ice inside the towers, which can cause considerable damage. Johnson presented a quote from Water Tower Mixing Systems for the purchase and installation of mixer units for both water towers. If accepted, the exterior cleaning and installation of agitators would be completed at the same time.

Smith/Brisbin unanimous to approve the purchase of two (2) Air Mixer/Tank Agitation Systems for water towers #2 and #3, from Water Tower Mixing Systems, in the amount of \$15,700, to be paid from the Water Fund (Fund 601), as requested and recommended by staff.

Water Tower Interior Cleaning

At the March 7 meeting, Council accepted a proposal from Water Tower Clean and Coat, Inc., for the exterior cleaning of the City's two water towers. The vendor has also provided a proposal for the interior cleaning of each tower in addition to conducting a MN Department of Health (DOH) Inspection of the tower interiors, which must be done within the next year.

Nathe/Mathison unanimous to accept the quote from Water Tower Clean and Coat, Inc., to conduct interior cleanings and MN DOH inspections of City Water Towers #2 and #2, in the total amount of \$6,400, with funds to be taken from the Water Fund (Fund 601), as requested and as recommended by staff.

FINANCE REPORT

2016 Worker's Compensation Renewal

The City has received its Worker's Compensation Insurance Renewal for the 2016-17 plan year. Rates have increased since the 2015-16 renewal due to a large claim in the past three year history, which will be dropping off prior to the next renewal.

Smith/Brisbin unanimous to approve the League of Minnesota Cities Insurance Trust Worker's Compensation policy renewal as presented and authorize premium payment in the amount of \$33,755.00 (ck#38035) to LMCIT as presented and as recommended by staff.

ADMINISTRATOR'S REPORT

Planning Commission Public Hearing – Ordinance Amendment

Piasecki provided an overview of the Public Hearing conducted in front of the Planning Commission on April 27, 2016. The Planning Commission reviewed a proposed amendment to the R-2 Multiple Family Residential District, to allow a larger accessory structure for properties that have multi-family housing, nursing homes, apartment buildings or churches, as these types of uses tend to require structures to store larger property maintenance equipment, personal vehicles, vans and buses. The proposed amendment was presented to the Planning Commission and a public hearing was held, with no one from the public at the meeting to comment.

Brisbin/Nathe unanimous to adopt Ordinance No. 324, amending Chapter 8.08, Section 8.068 of the City Code4 regulating zoning of the R-2 Multiple Family Residential District, as recommended by the Planning Commission.

MAYOR/COUNCIL ITEMS

The Zimmerman American Legion Post has submitted a written request for donations towards the Wild West Days Fireworks Display. For the past three years, Council donated \$200 on behalf of the City to the Legion for the display. Limited funds are available in the Council budget should a donation towards the annual fireworks display be approved.

Smith/Brisbin unanimous to approve a donation of \$200 to the Zimmerman American Legion Post #560 towards the Wild West Days Fireworks Display on May 29 and 30, 2016, with funds to be paid from the Council budget.

Mayor Earenfight noted the following upcoming events:

- May 16 – Sherburne County Household Hazardous Waste Collection – Sherburne County Public Works
- May 21 – Passing the Bread Food Distribution – Public Safety Building
- May 26 – 30 – Zimmerman Wild West Days
- June 18 – Fire Department Golf Tournament – Princeton Golf Course
- June 24 – Chamber of Commerce Golf Tournament – Princeton Golf Course

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Brisbin/Smith unanimous to adjourn the meeting at 7:21 p.m. Motion carried.

Approved this 16th day of May, 2016.

s/s Kary Tillmann, Clerk/Treasurer

Approved 05/16/2016