

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, APRIL 4, 2016**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Nathe and Smith. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Johnson and Engineer Bittner.

AGENDA APPROVAL

Mathison/Brisbin unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Brisbin/Nathe unanimous to approve the meeting minutes of the March 21, 2016 Regular Meeting as presented.

CONSENT AGENDA

Mathison/Brisbin unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #37923 - #37944) in the amount of \$27,123.19, as presented.
- b. Approve the license application for a Sewer and Water Installer for the period of April 5 – December 31, 2016 for the Dave Perkins Contracting, Inc., 19745 Nowthen Blvd NW, Nowthen, MN 55303.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of March, 2016. The Department responded to 2 medicals, 2 motor vehicle accidents including one accident with injuries, 2 fire alarms, and was placed on standby for a mutual aid fire call. Chief Maloney reported that recently the Department completed training with the Department of Natural Resources on how to back burn grass fires, by using the pond and grassy area next to the Fire Station to complete the training.

Council accepted the Fire Department Report for March, 2016 by unanimous consensus as presented.

OPEN FORUM

Council heard from **Summer Peoples, 27006 – 146th Street NW, Zimmerman**, who requested information regarding acquiring a parade permit for a Class of 2016 parade on the last morning of the school year for ZHS Seniors, which is June 3, 2016.. Tillmann advised of the permitting process and Council deadline. An application will be provided to Peoples to complete and return for Council consideration.

PUBLIC WORKS REPORT

Feasibility Report – Reconstruction of Main Street south of 2nd Street East

Engineer Bittner presented the Feasibility Report for the proposed Main Street reconstruction project in the area south of 2nd Street East to TH 169. Council discussed various aspects of the plan, including the proposed location of sidewalks, storm water management and sanitary sewer. Comments were heard from **Mike Lemke, Owner of Nelson Nursery, 25834 Main Street**, who stated that he was not opposed to a sidewalk in that location. His more pressing concern with the project is storm water run-off. Currently, water sheds down 2nd Street East and Main Street, down the dirt road to the Compost Site. The Feasibility Report does not address the water run-off to his satisfaction. Engineer Bittner stated the report was only intended to address drainage of the street in the project area and not 2nd Street E or Main Street up to the intersection. The street in the project area will drain to TH 169 as identified in the report. If Council would like to address Lemke's drainage concern, that can be added as an addendum item to the Feasibility Report.

Council agreed by unanimous consensus to delay consideration of the Feasibility Report until April 18, 2016, and directed the City Engineer to amend the report to include an option to address drainage at 2nd Street East and Main Street.

Consideration of Proposed Eagle Scout Project

Tim Gruis, Boy Scout Troop 91, 11049 - 261st Avenue, Zimmerman, was present to address Council regarding a proposed Eagle Scout Project to benefit the City of Zimmerman. Gruis is proposing to construct baseball dugouts on Ron Ehley Field to help protect players from potential injuries by foul and stray baseballs. Gruis displayed a model of the proposed constructed and provided documentation of his project for review. He anticipates construction to take place in April and May, with the project completed by the end of May. Gruis will coordinate the project with Public Works Director Johnson and staff will consult the Building Official once plans are complete to determine if building permits will be required.

Nathe/Brisbin unanimous to approve the construction of two dugouts on Ron Ehley Field as part of an Eagle Scout project for Tim Gruis, Boy Scout Troop 91, in cooperation with the Public Works Department, City Staff and the City Building Official.

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

Administrator Piasecki provided the following project updates:

- **Street Preservation** – Piasecki informed Council that the project will be bid in early April, with a bid opening anticipated on April 26. The bid award has tentatively been scheduled for the May 2 City Council meeting.
- **Fremont Drive Realignment** – CenterPoint Energy has started locating gas mains in the area of the Fremont Drive Realignment project, in advance of improvements on CSAH 4 and TH 169. Sherburne County will let bids in the near future with the start of construction anticipated in early summer 2016.
- **Reduced SAC/WAC Rate** -- Council approved a reduced rate of \$11,000 for the 2016 Sewer and Water Connection fees, in an effort to spur development within City limits. To date, staff has issued 15 building permits for new residential construction and is processing another 5, for a total of 20 new residential building permits in 2016. After the first 30 new residential permits are issued, the SAC/WAC rates will increase to \$12,000 for the next 30 permits, with the rate increasing to \$12,500 for any units after 60. Staff anticipates the City will issue in excess of 30 permits this year.
- **Proposed Ordinance Amendment** – In the near future, the Planning Commission will be considering an amendment to the Zoning Code. Currently in the R-2 Multiple Family Residential District, City code does not allow for accessory structures to be any larger than what is allowed in the R-1 Single Family Districts. An amendment would allow for larger structures to house bigger equipment that is sometimes used for and by apartments, townhomes, churches and other public or institutional uses. No action taken.

MAYOR/COUNCIL ITEMS

Mayor Earenfight noted the following upcoming events:

- Local Board of Appeal and Equalization – Monday, April 18, 2016; 9:00 a.m., Zimmerman City Hall
- Passing the Bread Food Distribution – April 23, 2016; 9 – 11 a.m.; Sheriff's Department Public Safety Building

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Smith/Mathison unanimous to adjourn the meeting at 8:01 p.m. Motion carried.

Approved this 18th day of April, 2016.

s/s Kary Tillmann, Clerk/Treasurer

Approved 04/18/2016