

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MARCH 21, 2016**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Mathison, and Smith. Councilmembers Brisbin and Nathe were excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and City Engineer Bittner.

**AGENDA APPROVAL**

**Mathison/Smith unanimous to approve the agenda as presented.**

**APPROVAL OF MINUTES**

**Smith/Mathison unanimous to approve the meeting minutes of March 7, 2016 Regular Meeting as presented.**

**CONSENT AGENDA**

**Mathison/Smith unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #37887 - #37921) in the amount of \$19,184.23 and electronic payments (e-checks #1308 – #1314) in the amount of \$35,624.0650, as presented.
- b. Authorize payment in the amount of \$10,000 (mk#37922) to Abdo, Eick, & Meyers, as partial payment for the 2016 Rate Study and Long-Term Financial Plan, per the agreement on file in the Clerk/Treasurer's office, with funds to be taken from the Water (601-49400-300) and Sewer (602-49450-300) Funds, as recommended by staff.
- c. Accept the January 2016 Monthly Budget report as presented by the Finance Department.
- d. Accept the January 2016 Investment/Funds report as presented by the Finance Department.
- e. Accept the February 2016 Monthly Budget report as presented by the Finance Department.
- f. Accept the February 2016 Investment/Funds report as presented by the Finance Department.
- g. Adopt **RESOLUTION #16-03-02**, approving a Temporary On-Sale Liquor License for the Zimmerman Civic Club to be held May 27 – 30, 2016, to be used in designated areas at the City of Zimmerman Municipal Park.
- h. Approve the permit application for fireworks sales for Jim Kreml dba Funworks Fireworks, 24690 – 116<sup>th</sup> Street, Zimmerman, MN 55398, at the Zimmerman City Park during Wild West Days (May 27 – 30, 2016), as presented.
- i. Approve the permit application for a public parade to be held on Wednesday, September 14, 2016, as requested by the Zimmerman High School Quarterback Club, 25900 4<sup>th</sup> Street West, with staging at Zimmerman High School/Middle School and ending at the City Park, approving the closing of certain roads, identified on the map provided for the duration of the parade.
- j. Approve the use of the City Park for a bonfire and other Homecoming related activities from 7 – 9 p.m. on Wednesday, September 14, 2016, as requested by the Zimmerman Quarterback Club.

**OPEN FORUM**

There was no one present to address the Council during open forum.

**2016 LAW ENFORCEMENT ANNUAL REPORT**

**Joel Brott, Sherburne County Sheriff**, presented an annual report of activities and services provided by the Sherburne County Sheriff's Department for 2016. This is an overview of the reports that Captain Stangler has provided on a monthly basis. The Sheriff's Department has provided contracted law enforcement services for the City of Zimmerman for more than 20 years and enjoys a solid partnership with the City. In 2015, deputies made 3,748 contacts in the City, including traffic complaints, accidents, medical related incidents, fires, assaults, burglaries, drug related incidents and conducted many types of investigations. Brott noted that the numbers reflected contacts with people within the City limits, but not necessarily with City residents. The call load has decreased from 2013 and 2014. Brott noted that in 2013, the Department responded to 4,564 incidents in

Zimmerman and in 2014, there were 3,878 calls for service. The vast majority of 2015 contacts were traffic stops, traffic related complaints or special traffic saturation projects occurring in the city, however serious crimes were reported in several different areas, including assaults, burglaries, thefts and criminal damage to property complaints.

Council thanked Sheriff Brott and the Sheriff's Department for their work within the City and for their willingness to support local causes, such as Passing the Bread, by allowing the use of the Public Safety Building.

### **COUNTY ATTORNEY'S UPDATE**

**Kathleen Heaney, Sherburne County Attorney**, was present to provide an update of activities and services provided by the Sherburne County Attorney's Office through the prosecution contract with the City. In 2015, one-third of the City's fine revenue collected, totaling \$9,485.48, was turned back the County Attorney's Office for prosecution services for petty and gross misdemeanors in the City. The County Attorney's Office has seen relatively no change in the number of felony and gross misdemeanors cases opened in the County. Juvenile crime has increased by 14% over 2014. The majority of juvenile crimes committed are Criminal Damage to Property, Minor Consumption and Disorderly Conduct complaints. The County Attorney's Office is working with the Safe Schools program in Zimmerman and doing outreach as requested by the schools.

Heaney highlighted several programs her office participates in with other local agencies. The Sherburne County Substance Abuse Coalition works towards removing unwanted or unused prescription drugs out of the reach of young people through prescription drug collection sites throughout the County, one of which being located at the Sheriff's Office in Elk River. By providing a way to safely dispose of prescription medications, the program lessens or removes opportunities for people to abuse them. Sheriff Brott has been a strong advocate for this program.

Another program Heaney's office supports is Veterans in Crisis. After hour support for justice involved Veterans in Crisis is available through the Veterans Service Office and the Health and Human Services Department in cooperation with the Sherburne County Attorney's Office and the St. Cloud Veterans Administration Health Care System and other local agencies. The Sherburne County Law Library Board also offers a free legal clinic to those in need in cooperation with St. Cloud Legal Aid. Appointments can be made through the Sherburne County Law Librarian.

Over all, Zimmerman is relatively consistent with the County-wide statistics. Heaney continued that the County continues to see a rise in alcohol related cases and cases involving methamphetamine abuse, although the number of DUIs has decreased. The Sherburne County Drug Task Force is making positive strides in reducing the number of drug related offenses.

### **PUBLIC WORKS REPORT**

#### **Main Street Reconstruction Project**

Engineer Bittner was present to discuss the Main Street Reconstruction Project. Bittner stated that Engineering and City staff are recommending the consideration of improvements to South Main Street from 2<sup>nd</sup> Street East to TH 169. This street is in very poor condition and is listed on the City's Capital Improvement Plan for future reconstruction. Because Council is considering improvements to Main Street from Fremont Avenue to the Woodlands Bank driveway, improvements to the southern portion of the Main Street would complete all major capital improvements to Main Street for the foreseeable future.

Three-fourths of the project would be eligible for State Aid through the MSAS program. The project would include the replacement of water and sewer mains and the addition of curb and gutter, as well as a new overlay of blacktop, making the project a full reconstruction of the street. Potentially, a portion of this project could be assessed to benefitting property owners. Bittner is asking Council to adopt a Resolution calling for a feasibility

study to be completed to evaluate the cost of potential improvements. If approved, the Feasibility Report would be presented at the April 4th City Council meeting.

**RESOLUTION 16-03-03 Mathison/Smith unanimous to adopt RESOLUTION #16-03-03 requesting that the proposed improvement of Main Street from 2<sup>nd</sup> Street East to TH 169 be referred to the City Engineer for study, and directing the City Engineer to present said Feasibility Report to Council as soon as possible, with presentation of the report expected on or about April 4, 2016.**

**MAYOR/COUNCIL ITEMS**

Mayor Earenfight noted the following upcoming events:

- Passing the Bread Food Distribution – March 26, 2016; 9 – 11 a.m.; Sheriff’s Public Safety Building
- Local Board of Appeal and Equalization – Monday, April 18, 2016; 9:00 a.m., Zimmerman City Hall

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel and their families.

**Smith/Mathison unanimous to adjourn the meeting at 7:29 p.m. Motion carried.**

Approved this 4th day of April, 2016.

s/s Kary Tillmann, City Clerk/Treasurer

APPROVED 04/10/2016