

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MARCH 16, 2015**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Mathison, and Nathe. Member Merwin was excused absent. Administrator Piasecki and Public Works Director Johnson were also present.

AGENDA APPROVAL

Council agreed by unanimous consensus to approve the agenda with the following additions to the Consent Agenda:

- **Transient Merchant License application -- Jim Kreml/Funworks Fireworks**
- **Public Dance Permit Application – The Whistling Pickle**

APPROVAL OF MINUTES

Brisbin/Nathe unanimous to approve the meeting minutes of the March 2, 2015 Regular Meeting as presented.

CONSENT AGENDA

Brisbin/Nathe unanimous to approve the consent agenda as amended as follows:

- a. Approve the payment of claims (check #36933 - #36961) in the amount of \$14,236.00 and electronic payments (e-checks #1150 – #1159) in the amount of \$520,888.43, as presented.
- b. Accept the February 2015 Building Permit Summary Report as presented.
- c. Adopt **RESOLUTION #15-03-01**, approving a Temporary On-Sale Liquor License for the Zimmerman Lions Club for Wild West Days to be held May 21 – 24, 2015, to be used in designated areas at the City of Zimmerman Municipal Park.
- d. Approve the permit application for fireworks sales for Jim Kreml dba Funworks Fireworks, 24690 – 116th Street, Zimmerman, MN 55398, at the location of Angeno’s Pizza and Pasta/Zimmerman Bar & Grill, 13100 Fremont Avenue, Zimmerman, for the period of May 15 – July 15, 2015, and also at the Zimmerman City Park during Wild West Days (May 21 – 25, 2015), as presented.
- e. Approve the permit application for public dances and entertainment to be held May 22 – 24, 2015, until 1:00 a.m., as requested by Kraigger’s Inc., dba The Whistling Pickle, 12606 Fremont Avenue, PO Box 9, Zimmerman, MN 55398.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff’s Department, provided an overview of activities for the month of February, 2015. In February, the Sheriff’s Department responded to 260 calls for service, as opposed to 233 in 2014 and 381 in 2013. There were 85 traffic stops initiated and 51 charged by citation. Call summaries were 0 burglaries, 1 theft, 1 crash with injury, 4 property damage crashes and 3 reports of property damage. Stangler presented the “Preserving the Peace” newsletter, highlighting the youth hunter field day to be held April 3, 2015.

Earenfight requested Stangler review reports of speeding on 22nd Street West, north of Fremont Avenue. Stangler will request additional radar patrol, and report findings at an upcoming meeting. Council accepted the February 2015 report by consensus.

STAFF ACKNOWLEDGEMENT -- UMA Precision Machining Project

Mayor Earenfight presented Administrator Randy Piasecki with a golden shovel from the ground breaking at the UMA Precision Machining project. Tom McChesney, President of UMA requested Earenfight present the shovel and read a letter into the record thanking Piasecki for his efforts in assisting UMA in relocating and building their new facility in the City of Zimmerman.

OPEN FORUM

State Representative and Speaker of the House Kurt Daudt addressed the Council to offer his assistance on all local issues. Daudt stated he is this area's representative first, and the Speaker of the House second. Big issues facing the State and House is the tax surplus and setting the next state budget. The tax surplus is due to increased collection of income and sales taxes. Transportation is also important this session with proposed road and bridge increases being considered. Daudt stated he is working to develop a plan to raise \$6B dollars over 10 years without raising the gas tax, and ensuring some of the funding is shared with locally driven project. Daudt thanked Council for the opportunity to appear, and Council thanked Daudt for taking the time to provide a local update.

PARK BOARD REPORT

Tim Sevcik, Park Board Chair, presented the report for the March 11, 2015 Park Board Meeting. Sevcik updated Council on improvements to the hockey rink, and reported it was a successful year at the rinks. The Park Board is interested in information regarding the Legacy Grant and possible funding for a future project or building rehabilitation.

Mathison/Nathe unanimous to accept minutes of the March 11, 2015 Park Board Meeting as presented.

PRESENTATION – SHERBURNE COUNTY LEGACY GRANT

Sherburne County Commissioner Rachel Leonard, Mike Brubaker of the County History Center, Steve Taylor, County Administrator, and Dave Lucas, County Solid Waste Administrator were in attendance to present information on the Sherburne County Legacy Grant Program. Leonard introduced Mike Brubaker, Executive Director of the Sherburne History Center, who provided copies of and summarized "Re-Use and Recycle: Going Green in Sherburne County". This publication was printed in 2014 and is the written history of the recycling-green movement in the County, including the inception and funding for the Legacy Grant Program. Commissioner Leonard summarized the Legacy Grant program and her insistence on its creation to fund "green" projects for Sherburne County and its cities and townships. Page 33 of the Re-Use and Recycle book explains the program, and Leonard's desire to use funds generated by the Elk River Landfill to fund "green projects" in the county. Each jurisdiction in the County is eligible to receive a predetermined maximum amount of funding based on their 2004 population.

Dave Lucas presented the Legacy Grant Application and explained the City may be eligible for a maximum grant of \$409,800 if it were to meet program thresholds. If the City submits an application, it would have 5-years after acceptance to complete the project and submit documentation to receive reimbursement. Piasecki explained if the City were to propose a project and apply for funding, an architect or design firm experienced in green construction or LEED certification should be considered to ensure compliance with the grant and to design to maximize the amount of reimbursement. Lucas stated that the City of Elk River and the Townships of Big Lake, Santiago and Livonia have received Legacy Grant funds, with the City of Elk River and Santiago Township receiving the maximum amount. Mayor Earenfight thanked the County for the attending and presenting the Legacy Fund information.

Mayor Earenfight recessed the meeting at 7:43 p.m., and reopened the meeting at 7:48 p.m.

PUBLIC WORKS REPORT – presented by City Engineer Bittner

Engineer Bittner presented 2 proposed Capital Improvement Projects for Council consideration. First is the proposed relocation of Fremont Drive near the Holiday Gas Station, moving the street and its intersection with

CSAH 4 approximately 650 feet east of its current location. This project was presented to previous Councils through discussions on TH 169, County highways and the City's Municipal State Aid Street system. Sherburne County proposes to include the street relocation in their 2016 CSAH 4 reconstruction project. County staff is negotiating with a property owner to acquire sufficient right of way to relocate Fremont Drive. Bittner stated the street relocation project was approved for Federal transportation funding in 2014, including 80% of the project cost up to \$550,000. The balance of the project funding is anticipated from the City's MSAS funding. More information will be available at upcoming meetings.

Bittner explained the draft Capital Improvement Plan lists a sanitary sewer force main replacement project in 2015. The force main linking Lift Station #2 in the southwest corner of Lake Fremont and the city system on the west side of TH 169 is approximately 40 years old and should be considered for replacement. This forcemain crosses the same land area being considered for the Fremont Drive relocation, and should be installed prior to the street relocation and construction. This forcemain replacement and street relocation also bring into question the current function of Lift Station #8 immediately north of the Holiday station. Bittner suggested Council consider replacement and rerouting the existing forcemain from Lift #8 to the new force main proposed for construction from Lift Station #2. Street relocation may create more interest in development on the east side of TH 169, and Lift Station #8 should be reviewed to see if it could accommodate additional volume.

Council discussed the proposed force main projects and the street relocation, finding they should be reviewed as parts of a potentially larger project. If street relocation drives forcemain replacement from Lift #2, then the relocated street may also cause development pressure and capacity issues for Lift #8. Bittner suggested Council consider requesting a feasibility study to review the potential design and impacts of the proposed construction actions. Bittner cautioned Council that if a feasibility study were not ordered and prepared, the City would not be in compliance with Chapter 429 and would be unable to assess potential costs associated with an expanded project. Council requested Bittner prepare necessary documentation to request a Feasibility Study for inclusion on the April 6th agenda.

OPEN FORUM (continued)

Kathleen Stiller, 13311 – 4th Avenue South, requested permission to address the Council regarding her high water bill. Stiller stated she recently left her home for 5 days and while she was gone, a toilet was running, increasing her water bill from an average of \$49-\$58 per month, to \$619 in February. She asked Council to consider a reduction to her water bill. Public Works Director Johnson stated a toilet running for 5 days could very well use 50,000 gallons of water since it is a continues flow. Mayor Earenfight explained it is Council's policy not to adjust billing for leaks as the water was produced, used in the residence and sent to the sewer plant. Council does however allow staff to arrange payment plans with residents. Earenfight urged Stiller to contact City staff to make arrangements for payment.

MAYOR/COUNCIL ITEMS

Mayor Earenfight acknowledged a \$2,500 donation from Zimmerman Youth Baseball for use and development of field space in Lions Park.

RESOLUTION #15-03-02 Brisbin/Nathe unanimous to adopt RESOLUTION #2015-03-02 accepting a \$2,500 donation from Zimmerman Youth Baseball for the use and development of field space at the Zimmerman City Park.

Mayor Earenfight noted the following upcoming events:

- Passing the Bread Food Distribution – March 28, 2015; 8 – 10 a.m.; Set up Friday morning at 9 a.m. at the Sheriff's Department Public Safety Building
- Local Board of Appeal and Equalization – Monday, April 20, 2015; 9:00 a.m.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Mathison/Brisbin unanimous to adjourn the meeting at 8:24 p.m. Motion carried.

Approved this 6th day of April, 2015.

s/s Randy Piasecki, City Administrator

Approved 04/06/2015