

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MARCH 5, 2012**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Kowalski, Laney and Mathison. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

AGENDA APPROVAL

Laney/Kowalski unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Brisbin/Mathison unanimous to approve the meeting minutes of February 27, 2012 Regular Meeting as presented.

CONSENT AGENDA

Brisbin/Mathison unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #33990 - #34021) in the amount of \$36,082.60 and electronic payments (e-check #753) in the amount of \$240.80 as presented.
- b. Approve payment to Crysteel Truck Equipment in the amount of \$10,941.60 (ck #34022) for the repair of the 1994 Ford Plow Truck Box, with funds to be taken from designated truck fund reserves in the General Fund of small tools and minor equipment as identified, to be paid with funds designated to 101-43100-240 by Council action on January 23, 2012.

OPEN FORUM

There was no one present to address the Council during open forum.

PRESENTATION – 2011 SHERIFF’S DEPARTMENT ANNUAL REPORT

Joel Brott, Sherburne County Sheriff, presented an annual report of activities and services provided by the Sherburne County Sheriff’s Department for 2011. The Sheriff’s Department provides contracted law enforcement services for the City of Zimmerman. In 2011, deputies responded to 3,501 calls for service, including traffic complaints, accidents, medical related incidents, fires, assaults, burglaries, drug related incidents and conducted many types of investigations. The call load has remained relatively consistent for the past five years, however, Brott noted that in 2010, the Department responded to 3,669 incidents in Zimmerman. Brott stated it was important to point out that the numbers reflected contacts within the City limits, but not necessarily with City residents.

SHERIFF’S DEPARTMENT REPORT

Patrol Captain Don Starry provided an overview of activities for the month of February 2012. There were 4 burglaries in the month of February, 2 of which were from businesses in town and 2 from open garages in residential neighborhoods. There were reports of 8 thefts, including one from a vehicle. Residents are again reminded to remove valuables from empty vehicles or makes sure valuables are placed in the trunk or out of sight. The Sheriff’s Department issued 65 citations in February, including 12 for calendar parking, 7 for suspended or revoked driving and 9 for speeding. In February 2012, there were a total of 322 calls for service compared to 237 calls for service in 2011.

Council accepted the Sheriff’s Department Report for February 2012 as presented.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of February 2012. The Department responded to one gas leak, 1 injury accident with extrication, 4 fire alarms, including a vehicle fire, a rubbish fire and 2 residential house fires, and 1 carbon monoxide alarm. The Department purchased a Kubota UTV to replace a snowmobile and small pickup truck, which were due to be replaced a number of years ago. Maloney noted that no taxpayer dollars were used to purchase the equipment. It was paid for through gambling funds.

Discussion was held regarding the operating status of the City's Civil defense sirens. In the near future, Council should consider repairing or replacing the siren by Dairy Queen because the bearings are going out. Maloney has received verbal quotes for both repair and replacement. A repair would cost approximately \$5,000 and replacement would be about \$22,000.

Brisbin/Mathison to approve the replacement of the downtown civil defense siren located near Dairy Queen, at a cost not to exceed \$23,000 with funds to be taken out of undesignated reserves. Roll call: Brisbin, aye; Earenfight, aye; Kowalski, naye; Laney, aye; Mathison, aye. Motion carried.

Council accepted the Fire Department Report for February 2012 as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Horvath

Contract for Project Management Services

Public Works Director presented a proposal from Donohue & Associates for Project Management Services for the acquisition and installation of a cover for the digester at the SBR. The cover will be approximately \$140,000, with Donohue proposing \$14,000 for project management services.

Brisbin/Mathison unanimous to approve the proposal from Donohue & Associates for Project Management Services for the acquisition and installation of a cover for the digester at the SBR, as recommended by staff.

MAYOR/COUNCIL ITEMS

Due to a lack of agenda items, the Committee of the Whole Meeting for March 12 was cancelled.

Mayor Earenfight noted the following upcoming events:

- Chamber of Commerce Business Expo – March 17, 2012; 10 a.m. – 2 p.m.; Freshwaters United Methodist Church
- Passing the Bread Food Distribution – March 31, 2012; 8 – 10 a.m.; Sherburne County Public Safety Building

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Mathison/Brisbin unanimous to adjourn the meeting at 7:48 p.m. Motion carried.

Approved this 19th day of March, 2012.

Kary Tillmann, Clerk/Treasurer