

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 23, 2015**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:01 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Mathison and Nathe. Members Brisbin and Merwin were excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Johnson.

AGENDA APPROVAL

Mathison/Nathe unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Nathe/Mathison unanimous to approve the minutes of the February 2, 2015 Regular Meeting as presented.

CONSENT AGENDA

Mathison/Nathe unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #36864 - #36902) in the amount of \$24,393.50 and electronic payments (e-check #1136 - #1146) in the amount of \$147,017.86 as presented.
- b. Authorize payment in the amount of \$7,000 (ck #36903) to Abdo, Eick & Meyers, as partial payment for certified audit services for the year ended December 31, 2014, per the agreement on file in the Clerk/Treasurer's Office.
- c. Accept Invoice #174626, authorizing payment to Bolton & Menk in the amount of \$8,899.00 (ck #36904) for Project Management Services related to the Lift Station #7 Replacement Project for the period of November 22, 2014 – January 2, 2015, as recommended by staff.
- d. Accept Invoice #109, authorizing payment to Full Circle Organics in the amount of \$8,160.00 (ck #36905), for grinding services at the City Compost Site, as recommended by staff.
- e. Adopt **RESOLUTION #15-02-03**, approving the commitment of \$4,192.50 in Municipal State Aid Funds as presented and as recommended by staff.
- f. Accept the Investment/Funds Report of December, 2014 as presented by the Clerk/Treasurer.
- g. Accept the Monthly Budget Report for December, 2014 as presented.
- h. Accept the Building Permit Summary Report for December, 2014 as presented.
- i. Approve the Sewer & Water Installer License Application for Gordon Hoppe, dba Gordy's Custom Cabinets and Excavation, 1861 Viking Blvd, East Bethel, MN 55011, for the period of February 24 – December 31, 2015.
- j. Approve the license application to operate Bingo for the period of January 1 – December 31, 2015 for RS Zimmerman Enterprises, dba Angeno's Pizza, Pasta and Zimmerman Bar & Grill, 13100 Fremont Avenue, Zimmerman, MN 55398.
- k. Approve the license application to operate Electronic Entertainment Devices for the period of January 1 – December 31, 2015 for RS Zimmerman Enterprises, dba Angeno's Pizza, Pasta and Zimmerman Bar & Grill, 13100 Fremont Avenue, Zimmerman, MN 55398.
- l. Approve the license application to operate a Billiard Table for the period of January 1 – December 31, 2015, for RS Zimmerman Enterprises, dba Angeno's Pizza, Pasta and Zimmerman Bar & Grill, 13100 Fremont Avenue, Zimmerman, MN 55398.

OPEN FORUM

There was no one present to address the Council during Open Forum.

PARK BOARD REPORT

Tim Sevcik, Park Board Chair, presented the report for the February 11, 2015 Park Board Meeting. Sevcik reported that Mike Yankowiak was present at the Park Board Meeting to provide an update on activities related to the open skating rink and the hockey rink. Both have been used extensively this winter season. In the spring, priority repairs will include painting plywood and the installation of a kick plate around the lower boards at the hockey rink and the installation of a heavy duty door latch for Zamboni room. Yankowiak suggested in the future, the city consider piping water to the Zamboni room in order to fill the Zamboni tank with warmer water. The warming house will close for the season on March 2nd even though rinks will still be open.

Mathison/Nathe unanimous to accept the minutes of the February 11, 2015 Park Board meeting as presented.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of January, 2015. In January, the Sheriff's Department responded to 284 calls for service, as opposed to 281 in 2013 and 324 in 2012. There were 87 traffic stops initiated with 31 charged by citation. Stangler noted that the call load for January was down again, as it was last month. There were two thefts reported in the month. Several motor vehicle accidents were reported in the month of January and eight reports of criminal damage to property. A remote dispatch center is being outfitted at the Zimmerman Public Safety Building, which will be only be used in cases of an extreme emergency.

Council agreed by unanimous consensus to accept the Law Enforcement Report for January, 2015, as presented.

PUBLIC WORKS REPORT – presented by **Public Works Director Dave Johnson**

Personnel Actions

- **Completion of Probationary Period -- Larson**

Johnson advised Council that Aaron Larson, Maintenance Technician, has satisfactorily completed his probationary period and is now considered a Regular employee. Completion of his probationary period has been documented in Larson's employee file. No action taken.

- **Appointment of Maintenance Technician – Faue**

Johnson advised that staff reviewed applications and interviewed candidates for the Maintenance Technician position created as part of the 2015 Budget. Staff recommends the hiring of Wayne Faue, based on his interview, background, municipal government experience and licensure requirements.

Mathison/Nathe unanimous to approve the appointment of Wayne Faue to a Public Works Maintenance Technician position, with a start date of March 2, 2015, at 2015 Level 3, Step 3 (\$21.48 per hour), as recommended by the Public Works Director and the City Administrator.

FINANCE REPORT – presented by **Clerk/Treasurer Kary Tillmann**

Re-investment of City Funds

Tillmann reported that three of the City's investments, with a combined total of approximately \$600,000, matured in the first two weeks of February, with funds returned to the City. Staff would like to re-invest the proceeds with Multi-Bank Securities, ICD Securities, and Financial Northeastern Companies for varying terms.

Nathe/Mathison unanimous to approve the re-investment of City Funds as follows:

- **ICD Securities (\$100,000) -- 3 years at a rate of 1.25% with Ally Bank, authorizing a wire transfer from the City's money market account in the amount of \$100,000 to complete the transaction.**
- **Multi-Bank Securities, Inc. – 4 years at a rate of 1.40% with Redding Bank of Commerce, authorizing a wire transfer from the City's checking account in the amount of \$250,000 before February 27, 2015 to complete the transaction.**
- **Financial Northeastern – 5 years non-callable at a rate of 2.25%, with a step-up to 4.25% for an additional 5 years, with HSBC Bank USA authorizing a wire transfer from the City's checking account in the amount of \$250,000 before March 11, 2015 to complete the transaction.**

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

TIF District #7 Fund Balance

Piasecki reminded Council that Resolution #14-10-03 was adopted in October 2014, decertifying TIF District #7. The resolution and corresponding action included the return of the remaining fund balance to the Sherburne County Auditor Treasurer's Office for redistribution to the City, County and ISD 728. Staff has completed all financial transactions required and approved for action in TIF #7 and is requesting authorization to return the remaining fund balance of \$112,947.12 to Sherburne County.

Nathe/Mathison unanimous to authorize the return of the remaining fund balance in decertified TIF District #7, totaling \$112,947.12, to the Sherburne County Auditor/Treasurer for re-distribution, as noted in Resolution 2014-10-03.

MAYOR/COUNCIL ITEMS

Sherburne County Solid Waste Legacy Grant

Mayor Earenfight asked if Council would be receptive to a presentation from the Sherburne County Zoning Office regarding the Solid Waste Legacy Grant. Staff will schedule a presentation during a future Committee of the Whole Meeting.

Upcoming Events

- Passing the Bread Food Distribution - Saturday, February 28, 8 – 10 a.m. at the Sherburne County Public Safety Building
- Chamber of Commerce Business and Community Expo - Saturday, March 14, 10 a.m. – 2 p.m. at the Zimmerman High School.
- Local Board of Appeal and Equalization – Monday, April 20, 2015, 9:00 a.m. at the Zimmerman City Hall.

Mayor Earenfight noted that long-time Zimmerman resident and former Zimmerman Mayor Mike Johnson passed away on Friday, February 20, 2015.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Mathison/Nathe unanimous to adjourn the meeting at 7:25 p.m. Motion carried.

Approved this 2nd day of March, 2015.

s/s Kary Tillmann, Clerk/Treasurer