

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 6, 2012**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Kowalski, Laney and Mathison. Member Brisbin was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

AGENDA APPROVAL

Laney/Mathison unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Mathison/Laney unanimous to approve the meeting minutes of January 23, 2012 Regular Meeting as presented.

CONSENT AGENDA

Mathison/Laney unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #33913 - #33947) in the amount of \$60,158.15 and electronic payments (e-check #738 - #744) in the amount of \$30,137.94 as presented.
- b. Approve the Building Permit Summary Report for January, 2012 as presented by staff.
- c. Approve license applications for the following Pawn Brokers for the period of January 1 – December 31, 2012:
 - Gerald Lewandowski, dba A – Z Pawn, 12617 Fremont Avenue, Zimmerman, MN 55398
 - David Ziemke, dba Zimmerman Trading Post, 25860 Highway 169, Zimmerman, MN 55398
- d. Approve the semi-annual payment to the Minnesota Public Facilities Authority (ck #33952) in the amount of \$68,169.72, for scheduled interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2000 WWTP – Interest: \$22,185.00
 - 2007 4th Ave – Interest: \$20,311.20
 - 2010 WWTP – Interest: \$25,673.52
- e. Approve payment to Sears in the amount of \$659.75 (ck #33989) for the purchase of small tools and minor equipment as identified, to be paid with funds designated to 101-43100-240 by Council action on January 23, 2012.
- f. Adopt **RESOLUTION #12-02-01**, approving the designation of \$4,110 in Municipal State Aid Funds as presented and as recommended by staff.

OPEN FORUM

There was no one present to address the Council during open forum.

SHERIFF'S DEPARTMENT REPORT

Patrol Captain Don Starry provided an overview of activities for the month of January 2012. There were 2 burglaries in the month of January and 5 thefts, four of which were from vehicles. Starry reminded residents again to either remove valuables from empty vehicles or makes sure valuables are placed in the trunk or out of sight. The Sheriff's Department issued 59 citations in January, including 11 for calendar parking and 10 for speeding. In 2012, there were a total of 317 calls for service compared to 263 calls for service in 2011.

Council accepted the Sheriff's Department Report for January 2012 as presented.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of January 2012. The Department responded to one gas leak, 5 fire alarms, 1 injury accidents with extrication, 1 carbon monoxide alarm, 1 downed power line, a vehicle fire, and apartment fire. The Fire Department would like to do some remodeling in the Fire Hall, specifically, removing two walls to create a larger meeting space. The meeting room is too small to accommodate such a large group. The office space that would be affected is currently not used as office space, but mostly storage. Ryan is working with the Public Works Department to resolve issues with two emergency sirens.

Mathison/Kowalski unanimous to approve the removal of two interior walls to increase the size of the current meeting room provided the walls are not load bearing walls, prior to the repair of interior space damaged by water.

Council accepted the Fire Department Report for January 2012 as presented.

PUBLIC WORKS REPORT – presented by **Public Works Director Horvath**

Horvath reported he will be meeting with representatives from the MN Department of Transportation on Monday, February 14 regarding an upgrade to TH 169, which will likely happen this year. The upgrade will stop just south of County Road 4, because MNDOT improved the turn lanes at County Road 4 in 2011. Earlier today, Horvath also met with the City Engineer and Sherburne County Public Works regarding County Road 4 improvements.

2012 Water/Sewer Fund Budgets

Council reviewed proposed budgets for the Water (601) and Sewer (602) Funds. Staff answered questions relating to various line items in the proposed budgets.

Mathison/Laney to approve the 2012 Water Fund budget as presented and as recommended by staff. Roll call on the motion: Earenfight, aye; Kowalski, naye; Laney, aye; Mathison, aye. Motion carried.

Mathison/Laney to approve the 2012 Water Fund budget as presented and as recommended by staff. Roll call on the motion: Earenfight, aye; Kowalski, naye; Laney, aye; Mathison, aye. Motion carried.

FINANCE REPORT—presented by **Clerk/Treasurer Tillmann**

2012 Local Board of Appeal and Equalization

The County Assessor’s Office provided an alternative date for the 2012 Local Board of Appeal and Equalization. Assessor’s Office staff are able to hold the meeting on Monday, April 2 at 9:00 a.m.

Mathison/Laney unanimous to schedule the annual Board of Appeal and Equalization Meeting for Monday, April 2, 2012 at 9:00 a.m.

Re-investment of City Funds

On February 2, 2012, two Certificates of Deposit held by The Bank of Elk River will mature. CD #59868 was valued at \$535,235.15 and CD#59871 was valued at \$444,874.37, for a total investment value of \$980,109.52. After checking rates from regularly used financial institutions, it was determined that the City can earn a higher rate of return by separating the proceeds into several smaller investments. Staff would like to re-invest the proceeds with Multi-Bank Securities, ICD Securities, and the Bank of Elk River for various terms.

Kowalski/Mathison unanimous to approve the re-investment of \$980,000 as follows:

- **The Bank of Elk River – \$230,000 for 18 months at a rate of 0.60%**
- **Multi-Bank Securities, Inc. – 36 months at a rate of 1.00% with Safra Bank, authorizing a wire transfer from the City’s checking account in the amount of \$250,000 on February 9, 2012 to complete the transaction.**
- **Multi-Bank Securities, Inc. – 36 months at a rate of 1.00% with Discover Bank, authorizing a wire transfer from the City’s checking account in the amount of \$250,000 on February 9, 2012 to complete the transaction.**
- **Multi-Bank Securities, Inc. – 48 months at a rate of 1.40% with Goldman Sachs, authorizing a wire transfer from the City’s checking account in the amount of \$250,000 on February 8, 2012 to complete the transaction.**

Accept Donation for Warming House

RESOLUTION #12-02-02 Kowalski/Laney unanimous to adopt RESOLUTION #12-02-02, accepting a donation from Mar Cor Purification in the amount of \$2,500.00 towards the warming house for the hockey rink.

ADMINISTRATOR’S REPORT –presented by Administrator Piasecki

Council and staff attended a joint workshop with the Livonia Town Board in November 2011. The Board requested the City consider an amendment to paragraph #6 of the “North Orderly Annexation Agreement” approved by the City in 2006 as Resolution #06-12-04 and Township in 2007 Resolution #07-01.

Paragraph #6, entitled Park and Trail Fee Credit, and was approved to provide the Township with \$187,200 as payment for lost park and trail fees that would have been generated by the annexation area. It contained language as to timing of the payment and restrictions on the use, for a joint facility at the future high school site. Council and the Board discussed the removal of the timing and use restrictions, simplifying the agreement and authorizing reimbursement upon request.

City and legal staff have created a draft joint resolution modifying paragraph #6, as discussed at the joint workshop in November 2011. Upon execution by the Council and Board, the resolution will be forwarded to the State for approval and permanent record.

RESOLUTION #12-02-03 Mathison/Laney to adopt RESOLUTION #12-02-03, approving an amendment to the Orderly Annexation Agreement between the City of Zimmerman and Livonia Township; and authorize staff to forward to Livonia Township for consideration and execution. Roll call: Earenfight, aye; Kowalski, naye; Laney, aye; Mathison, aye. Motion carried.

MAYOR/COUNCIL ITEMS

Mayor Earenfight noted the following upcoming events:

- Committee of the Whole Meeting – February 13, 2012
- Passing the Bread Food Distribution – February 25, 2012; 8 – 10 a.m.; Sherburne County Public Safety Building
- Chamber of Commerce Business Expo – March 17, 2012; 10 a.m. – 2 p.m.; Freshwaters United Methodist Church

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Mathison/Kowalski unanimous to adjourn the meeting at 7:44 p.m. Motion carried.

Approved this 27th day of February, 2012.

Kary Tillmann, Clerk/Treasurer

Approved 02/27/2012