

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 3, 2014**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Clough, and Mathison. Member Merwin was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Horvath.

AGENDA APPROVAL

Brisbin/Clough unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Mathison/Brisbin unanimous to approve the minutes of the January 27, 2014 Regular Meeting of the City Council as presented.

CONSENT AGENDA

Clough/Mathison unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #35868 - #35913) in the amount of \$65,297.75 and electronic payments (e-check #988) in the amount of \$50.71 as presented.
- b. Approve the semi-annual payment to the MN Public Facilities Authority (ck #35867) in the amount of \$59,304.84, for scheduled interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2000 SBR – \$17,595.00
 - 2007 4th Ave Water – \$18,018.00
 - 2010 SBR -- \$23,691.84

OPEN FORUM

There was no one present to address the Council during open forum.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of January, 2014. The department received 281 calls for service, including 98 traffic stops with 46 offenses charged by citation, as opposed 324 calls for service in the same time period in 2012 and 318 calls in 2011. There were a number of thefts including several gas drive offs, three minor vehicle crashes and a large number of property damage accidents, including damage to roof vents at the high school.

Stangler reminded residents that the "Preserving the Peace" Sheriff's Department newsletter is available to residents via the Sheriff's Department website or residents may opt to receive it via email.

Council agreed by unanimous consensus to accept the Law Enforcement Report for January, 2014, as presented.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of January, 2014. The Department responded to 2 medical assists, 1 gas leak, 5 injury accidents, 4 fire alarms, 2 carbon monoxide calls, and a vehicle fire. There were no structure fires in the past month compared to 7 structure fires in December 2013. Maloney reported that 2013 year end totals will be presented at the next Council meeting. Currently, he is interviewing to fill 3 vacant Firefighter positions on the department.

Council accepted the Fire Department Report for January, 2014 by unanimous consensus as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Horvath

Hydrant Use Permit

Brsibin/Clough unanimous to approve the Hydrant Use Permit as presented and requested by the Public Works Department.

Annual NESHAP Management Services

Mathison/Clough unanimous to accept the proposal from Power Secure Interactive for Rice NESHAP Management Services with an annual cost of \$1,687.50, with funds to be taken from the SBR Budget (602-49480-460) as recommended by the Public Works Director.

Lift Station #4 Control Panel and SCADA Programming

Mathison/Clough to unanimous to accept the proposal from Total Control Systems for hardware and software to monitor and alarm Lift Station Panel #4 at a cost of \$5,164.00, with funds to be taken from the Sewer Fund Budget (602-49480-404), as recommended by the Public Works Director.

Water Tower Inspections and Maintenance

Brsibin/Mathison unanimous to accept the proposal from KLM Engineering, Inc., for interior and exterior inspections of the 6th Avenue and 4th Avenue Water Towers as detailed in the proposal, at a cost of \$7,200.00, with funds to be taken from the Water Fund Budget (601-49400-404 and 601-49410-404), as recommended by the Public Works Director, and authorize the City Administrator to sign said agreement on behalf of the City, on file in the City Clerk's Office.

ADMINISTRATOR'S REPORT –presented by Administrator Piasecki

Planning Commission Report of January 22, 2014

Piasecki reported the Planning Commission held a public hearing on January 22 to hear a request for a Conditional Use Permit to allow the relocation of an auto repair business to a leased property located at 25945 Main Street. The owner has entered into a lease agreement with SKJ Properties LLC, owners of the proposed location. The Planning Commission found the application to be complete and meeting the standard of City Code, finding the proposed use to be consistent with other types of land use in the immediate area, and recommends approval of the application with conditions.

Comments were heard from Scott Trenholm, 10908 – 171st Avenue NW, Elk River, regarding the request and the area proposed for enclosed parking.

RESOLUTION #14-02-01 **Brsibin/Clough unanimous to adopt RESOLUTION #14-02-01, approving the Conditional Use Permit application for an auto repair business, as submitted by Scott Trehnolm, dba “Elk River Muffler and Brake”, for property located at 25945 Main Street, and described as tax parcels 95-423-0160 and 95-423-0161, with the following conditions:**

- 1. Modifications to the structure shall be in accordance with applicable Building Codes, and building permits and inspections shall be obtained from the City of Zimmerman.**
- 2. All outdoor storage and parking of employee, customer or other vehicles**

must be on paved surfaces, as clarified by City Staff.

- 3. An enclosure must be constructed to screen the garbage dumpster and any metal or recycling dumpsters.**

Brisbin/Clough unanimous to accept the minutes of the January 22, 2014 Planning Commission Meeting as presented.

MAYOR/COUNCIL ITEMS

Mayor Earenfight noted the following upcoming events:

- Passing the Bread Food Distribution -- Saturday, February 22nd, 8 – 10 a.m. at the Sherburne County Public Safety Building.
- Zimmerman Chamber of Commerce Business and Community Expo -- Saturday, March 15, 10 a.m. – 2 p.m. at the Zimmerman High School.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Mathison/Brisbin unanimous to adjourn the meeting at 7:23 p.m. Motion carried.

Approved this 24th day of February, 2014.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 02/24/2014