

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 1, 2016**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Mathison, Nathe, and Smith. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Johnson.

AGENDA APPROVAL

Brisbin/Nathe unanimous to approve the agenda with the following additions:

- **Discussion regarding Livonia Township Minimum Maintenance Road located north of Lake Fremont**
- **License Application – Sewer and Water Installer (Consent Agenda)**

Livonia Township Minimum Maintenance Road

Mayor Earenfight reported that the Council had received a request from a township resident to attend a public meeting hosted by Livonia Township regarding the partial closure of the Lake Fremont Minimum Maintenance road north of Lake Fremont. Due to the Council's meeting schedule, Council members are unable to attend the meeting to hear Township and public discussion regarding the issue. Council reviewed a letter prepared by staff, asserting a position to support the Town Board's decisions regarding the road, as it lies entirely within the boundaries of Livonia Township.

Brisbin/Smith unanimous to send a letter of support to Livonia Township regarding the Lake Fremont Minimum Maintenance road, authorizing the Mayor to sign said letter on behalf the City Council.

APPROVAL OF MINUTES

Mathison/Brisbin unanimous to approve the minutes of the January 25, 2016 Regular Meeting as presented.

CONSENT AGENDA

Brisbin/Nathe unanimous to approve the consent agenda with the addition of item. e. License Application: Sewer & Water Installer – Gordy's Custom Cabinets, as follows:

- a. Approve the payment of claims (check #37777 - #37792) in the amount of \$10,979.66 as presented.
- b. Approve the semi-annual payment to the MN Public Facilities Authority (ck #37795) in the amount of \$52,422.28, for scheduled interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2000 SBR – \$12,811.20
 - 2007 4th Ave Water – \$15,611.40
 - 2010 SBR -- \$23,999.68
- c. Adopt **RESOLUTION #16-02-01**, approving the Application for Exempt Permit for Post 560 Sons of the American Legion for gambling events to be held at the Kriesel Jacobsen American Legion Post 560, 12674 Fremont Avenue, Zimmerman, as follows:
 - March 12, 2016
 - May 28, 2016
 - November 23, 2016
- d. Adopt **RESOLUTION #16-02-02**, approving the Application for Exempt Permit for Zimmerman Ducks Unlimited for a gambling event to be held at a banquet to be held at the Kriesel Jacobsen American Legion Post 560, 12674 Fremont Avenue, Zimmerman on April 21, 2016.

- e. Approve the Sewer & Water Installer License Application for Gordon Hoppe, dba Gordy's Custom Cabinets and Excavation, 1861 Viking Blvd, East Bethel, MN 55011, for the period of February 2 – December 31, 2016.

OPEN FORUM There was no one present to address the Council during open forum.

CITY EMPLOYEE RECOGNITION

Council acknowledged the following employee achievement:

- **Kary Tillmann, City Clerk/Treasurer** celebrated her 10-year anniversary with the City on January 30, 2016. Council presented Tillmann with a certificate commemorating her achievement and thanked her for her service to the City.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of January, 2016. The Department responded to 7 medical assists, 2 gas leaks, 2 injury accidents, 3 carbon monoxide calls, a grass fire, an outdoor rubbish fire, and provided mutual aid on a residential garage fire. Maloney reported that the ISO review is fully complete and he has received the results from the reviewer. The Districts rating went from 5.9 to 4.6, which is a positive change. Maloney added that six (6) Firefighters have recently started a Fire Academy being held in Elk River. Funding for the Academy, \$1,200 per firefighter, is provided through a grant from the MN Board of Firefighter Training. City staff has completed the ISO review. Results will be available in about 6 months.

Council accepted the Fire Department Report for January, 2016, by unanimous consensus as presented.

FINANCE REPORT

Re-investment of City Funds

Tillmann reported that on February 1st, 2nd and 8th, the City has Certificates of Deposits maturing with three different investors totaling approximately \$720,000. Staff will be soliciting rates from brokers prior to the next meeting and will present a recommendation for investment on February 22nd. No action taken.

ADMINISTRATOR'S REPORT –presented by **Administrator Piasecki**

Distribution of Municipal State Aid Funds

Earlier today, City staff received notification of the 2016 Municipal State Aid (MSA) allocations. The 2016 construction allocation equals \$224,287, which brings the total available to the City for construction to \$448,843. Engineer Bittner will be making a request to draw from those funds, plus requesting an advance on future allotments for the Fremont Drive and Main Street projects in 2016. The City will also receive \$8,400 in MSA maintenance funds, which can be used for maintenance and repair of MSA roads, such as striping, crack filling, etc. Once the maintenance funds have been received, Council will see a request from staff to commit those monies for future maintenance expenses. No action taken.

Grams Regional Park

Piasecki reported that Sherburne County Public Works is holding another informational meeting regarding future development of Grams Regional Park on February 18, 2016 from 4:30 – 6:30 p.m. at the Livonia Township Hall. The meeting is open to the public. No action taken.

MAYOR/COUNCIL ITEMS

Mayor Earenfight noted the following upcoming events:

- February 2, 2016 – Park Board Meeting at City Hall -- 6:30 p.m.

- February 4, 2016 – Dept. of Natural Resources meeting regarding Sand Dunes State Forest at Zimmerman Civic Building -- 6:30 – 8:30 p.m.
- February 8, 2016 – Committee of the Whole Meeting -- Due to a lack of agenda items, Council agreed by unanimous consensus to cancel the February 8, 2016 Committee of the Whole Meeting.
- February 27, 2016 – Passing the Bread Food Distribution at the Sherburne County Public Safety Building – 9 – 11 a.m.
- March 12 – Zimmerman Chamber of Commerce Business and Community Expo at the Zimmerman High School/Middle School -- 10 a.m. – 2 p.m.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Brisbin/Nathe unanimous to adjourn the meeting at 7:22 p.m. Motion carried.

Approved this 22nd day of February, 2016.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 02/22/2016