

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 27, 2014**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Clough, Mathison and Council Appointee Merwin. Also present were Clerk/Treasurer Tillmann, and Public Works Director Horvath.

OATH OF OFFICE

The Oath of Office was administered by Clerk/Treasurer Tillmann to Elizabeth Merwin, Council Member Appointee.

AGENDA APPROVAL

Brisbin/Mathison unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Clough/Brisbin unanimous to approve the meeting minutes of January 6, 2014 Regular Meeting as presented.

CONSENT AGENDA

Clough/Mathison unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #35806 and #35808 - #35845) in the amount of \$20,588.40 and electronic payments (e-check #977 - #987) in the amount of \$61,798.57 as presented.
- b. Accept the Investment/Funds Report for December 2013 as presented.
- c. Accept the Monthly Budget Report for December 2013 as presented.
- d. Authorize payment in the amount of \$6,000 (ck #35847) to Abdo, Eick & Meyers, as partial payment for certified audit services for the year ended December 31, 2013, per the agreement on file in the Clerk/Treasurer's Office
- e. Adopt **RESOLUTION #14-01-04**, approving the Application for Exempt Permit for Post 560 Sons of the American Legion for gambling events to be held at the Kriesel Jacobsen American Legion Post 560, 12674 Fremont Avenue, Zimmerman, as follows:
 - March 15, 2014
 - May 24, 2014
 - July 19, 2014
 - November 26, 2014
- f. Adopt **RESOLUTION #14-01-05**, approving the Application for Exempt Permit for Zimmerman Ducks Unlimited for a gambling event to be held at a banquet to be held at the Kriesel Jacobsen American Legion Post 560, 12674 Fremont Avenue, Zimmerman on April 25, 2014.

OPEN FORUM

There was no one present to address the Council during open forum.

PARK BOARD REPORT

Tim Sevcik, Park Board Chair, presented the report for the January 8, 2014 Park Board Meeting. Tim provided a photo of prototype sign for consideration for the Frisbee Golf Course which is planned for City Park later in 2014. Sevcik also reported that that Park Board is researching an Outdoor Education Grant through MN DNR for development of City Park areas. The Board has also been discussing maintenance and snow removal on the hockey rink on weekends when Public Works staff is not working and the installation of bike racks in the City Park. More information will be forthcoming on all items in the near future.

Brisbin/Clough unanimous to accept the minutes of the January 8, 2014 Park Board meeting as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Horvath

Water Service Break

Horvath reported that there was a water service break at the property located 26473 – 4th Street West last week. No action taken.

2013 Water and Sewer Fund budgets

Council reviewed proposed budgets for the Water (601) and Sewer (602) Funds. Horvath suggested Council use the February COW meeting to review the budgets in depth because Administrator Piasecki will be present at that meeting. He discussed projects for consideration in 2014, including a permanent crane for Lift Station #1, annual service agreement with Power Secure for the Gen-Set at the SBR, updating control panels for certain lift stations, replacing the cover on Lift Station #12, hydrant permits for bulk water purchases by contractors and cleaning the water tower at the 4th Avenue Plant. No action taken.

Discussion was held regarding snow removal around fire hydrants. Horvath advised that homeowners are responsible for clearing snow around fire hydrants in the vicinity of their property. Public Works staff does remove snow from around hydrants as time allows.

FINANCE REPORT– presented by Clerk/Treasurer Tillmann

2014 Board of Review Meeting

The County Assessor’s Office has notified the City of the scheduled date and time for the annual Local Board of Appeal and Equalization meeting.

Brisbin/Mathison unanimous to schedule the annual Local Board of Appeal and Equalization meeting for Monday, April 21 at 9:00 a.m., at the Zimmerman City Hall as requested by the County Assessor.

MAYOR/COUNCIL ITEMS

Upcoming Events

Passing the Bread held a Food Distribution event on Saturday, January 25, with the next distribution event scheduled for Saturday, February 22nd, from 8 – 10 a.m. at the Sherburne County Public Safety Building.

The Zimmerman Chamber of Commerce Business and Community Expo will be held on Saturday, March 15, from 10 a.m. – 2 p.m. at the Zimmerman High School.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel and their families.

Brisbin/Merwin unanimous to adjourn the meeting at 8:02 p.m. Motion carried.

Approved this 3rd day of February, 2014.

s/s Kary Tillmann, Clerk/Treasurer