

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JANUARY 26, 2015**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Brisbin, Mathison and Nathe. Member Merwin was excused absent. Also present were Clerk/Treasurer Tillmann and Public Works Director Johnson.

**AGENDA APPROVAL**

**Brisbin/Nathe unanimous to approve the agenda with the following changes:**

- **Defer consideration of consent agenda item d. February 1, 2015 TIF Payments and 2015 Water/Sewer Fund budgets until February 2, 2015 Council meeting**

**APPROVAL OF MINUTES**

**Mathison/Brisbin unanimous to approve the minutes of the January 5, 2015 Regular Meeting as presented.**

**CONSENT AGENDA**

**Mathison/Brisbin unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #36803 - #36847) in the amount of \$24,449.85 and electronic payments (e-check #1122 - #1129) in the amount of \$89,649.29 as presented.
- b. Accept the Investment/Funds Report of November 2014 as presented by the Clerk/Treasurer.
- c. Accept the Monthly Budget Report for November 2014 as presented.
- e. Approve the license application for a Solicitor for the period of January 27, 2015 – January October 26, 2016, for the following:
  - Michelle Remick, dba Brain Freeze Ice Cream, 17618 – 229<sup>th</sup> Avenue NW, Big Lake, MN 55309
  - Fasil Agegnehu (pre-packaged ice cream sales), 13328 – 89<sup>th</sup> Avenue N, Maple Grove, MN 55369
- f. Approve the Sewer & Water Installer License Application for Ryan Sarkinen, dba RC Grading & Excavating, PO Box 405, Montrose, MN 55363, for the period of January 27 – December 31, 2015.

**OPEN FORUM**

Harold Gramstad, 24198 – 197<sup>th</sup> Street, Zimmerman, was present to request consent to remove fill from the MN DOT right-of-way on his property along TH 169. Gramstad feels that removing the fill would make the property more marketable and address Highway visibility questions from potential buyers. The dirt ridge is 135 yards long and 6 feet high. MN DOT requires Gramstad to seek the City's consent for removing the fill because grading work would be done in the MN DOT right-of-way. He has also met with representatives from the Bank of Elk River, who have no objections to the removal of the fill, according to the Gramstad.

**Mathison/Nathe to consent to the removal of fill on the property identified as PID #95-454-0105, as requested by Harold Gramstad.**

The motion and second were withdrawn until such time as the City Planner is present to comment on Gramstad's request.

**COUNTY ATTORNEY'S UPDATE**

**Kathleen Heaney, Sherburne County Attorney**, was present to provide an update of activities and services provided by the Sherburne County Attorney's Office through the prosecution contract with the City. In 2014, one-third of the City's fine revenue collected, totaling \$11,965.38, was turned back to the County Attorney's Office.

for prosecution services for petty and gross misdemeanors in the City. The County Attorney's Office has seen a 7% increase in felony cases and a 6% decrease in gross misdemeanors cased opened in the County. Over all, Zimmerman is relatively consistent with the County-wide statistics. Heaney continued that the County continues to see a rise in alcohol related cases and cases involving methamphetamine and prescription drug abuse. She reminded residents that the Sheriff's Department has collection sites for unused prescription drugs.

The 2014 State Legislature passed a law expanding the number and type of cases eligible for to be expunged. Her office is anticipating more demand for that. Their office is also seeing more juveniles struggling with multiple issues related to stress in the home. County Attorney staff is working cooperatively with the Sheriff's Department and County Health and Human Services on programs related to juvenile offenses.

### **LAW ENFORCEMENT REPORT**

**Patrol Captain Bob Stangler, Sherburne County Sheriff's Department**, provided an overview of activities for the month of December, 2014. In December, the Sheriff's Department responded to 324 calls for service, as opposed to 315 in 2013 and 324 in 2012. There were 79 traffic stops initiated with 68 charged by citation. He noticed that the call load for December was approximately half of what it has been historically. Stangler highlighted several articles in the most recent "Preserving the Peace" newsletter, relating to reducing tax related cybercrime and burglary safety tips.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for December, 2014, as presented.**

### **PARK BOARD REPORT**

**Tim Sevcik, Park Board Chair**, presented the report for the January 14, 2015 Park Board Meeting. The Park Board reviewed committee park assignments and member terms. Two members' terms are expiring and recommended reappointment for an additional three years each. Sevcik also reported that the hockey rink and disc golf course are experiencing heavy use because of the mild weather.

**Mathison/Nathe unanimous to accept the minutes of the January 14, 2015 Park Board meeting as presented; and approve the re-appointment of Tom Hovorka and Tim Sevcik to the Park Board each for a 3-year term expiring February 1, 2018, as recommended by the Park Board.**

### **PUBLIC WORKS REPORT** – presented by Public Works Director Johnson

#### Advertise Position Opening – Public Works Operations Coordinator

The existing Public Works Operations Coordinator position has been vacant since Dave Johnson was promoted to Public Works Director in December, 2014. Administrator Piasecki and Public Works Director Johnson have discussed the position's duties and responsibilities and Johnson's goals for filling the position. Staff believes it is in the City's best interests to expand the pool of candidates for this position through an open posting and recruitment process.

**Brisbin/Mathison to authorize staff to advertise a position opening for the Public Works Operations Coordinator at Level 5 of the 2015 Pay Matrix, as recommended by staff.**

### **MAYOR/COUNCIL ITEMS**

#### Upcoming Events

- Passing the Bread Food Distribution - Saturday, January 31, 8 – 10 a.m. at the Sherburne County Public Safety Building

- Chamber of Commerce Business and Community Expo - Saturday, March 14, 10 a.m. – 2 p.m. at the Zimmerman High School.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

**Mathison/Brisbin unanimous to adjourn the meeting at 7:35 p.m. Motion carried.**

Approved this 2nd day of February, 2015.

s/s Kary Tillmann, Clerk/Treasurer

Approved 02/02/2015