

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 5, 2015**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor-Elect Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor-Elect Earenfight, Council Member Mathison and Council Members-Elect Brisbin, Merwin and Nathe. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Johnson.

OATH OF OFFICE

The Oath of Office was administered by Clerk/Treasurer Tillmann to David Earenfight, Mayor-Elect, and Anthony Brisbin, Elizabeth Merwin and Jeremy Nathe, Council Members-Elect.

AGENDA APPROVAL

Brisbin/Mathison unanimous to approve the agenda with the following amendments:

- **Additional License Applications on Consent Agenda**
- **Delay discussion of 2015 Water/Sewer Fund Budgets until January 26**

APPROVAL OF MINUTES

Brisbin/Mathison unanimous to approve the minutes of the December 15, 2014 Regular Meeting of the City Council with a correction to the date identified on Page 3, paragraph 3.

CONSENT AGENDA

Mathison/Brisbin unanimous to approve the consent agenda as follows:

- a. Ratify approval of the payment of claims for 2014 Year End (checks #36754 - #36795) in the amount of \$54,963.92 and December 2014 electronic payments (e-checks #1117 - #1121) in the amount of \$288,710.81 as presented.
- b. Approve the payment of January 5, 2015 claims (checks #36796 - #36801) in the amount of \$5,070.94 as presented.
- c. Accept the Investment/Funds report for September 2014 as presented.
- d. Approve the monthly Budget Report for September 2014 as presented.
- e. Accept the Investment/Funds report for October 2014 as presented.
- f. Approve the monthly Budget Report for October 2014 as presented.
- g. Approve a one-time carryover of 13 hours of accumulated vacation from 2014 into 2015 for Thomas Haugland, as requested and as recommended by staff.
- h. Approve the license application to operate a Billiard Table for the period of January 1 – December 31, 2015 for the Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398.
- i. Approve the license application to operate Electronic Entertainment Devices for the period of January 1 – December 31, 2015 for the Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398.
- j. Approve the license application to operate Bingo for the period of January 1 – December 31, 2015, for the following establishments:
 - Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398
 - TJP Bowl, Inc., dba The Zimmerman Bowl, 25920 Gateway Drive, Zimmerman, MN 55398
- k. Approve the license application to operate a Bowling Alley for the period of January 1 – December 31, 2015, for TJP Inc., dba The Zimmerman Bowl, 25920 Gateway Drive, Zimmerman, MN 55398.

- l. Approve the license application to operate a pawn shop for the period of January 1 – December 31, 2015, for the following establishments:
 - Gerald Lewandowski, dba A – Z Pawn, 12617 Fremont Avenue, Zimmerman, MN 55398
 - David Ziemke, dba Zimmerman Trading Post, 25860 Highway 169, Zimmerman, MN 55398
- m. Approve license application to operate as a Garbage & Refuse Collector within City limits for the period of January 1 – December 31, 2015:
 - Ace Solid Waste, Inc. – 6601 McKinley Street NW, Ramsey, MN 55303
 - Jim’s Mille Laes Disposal, Inc., -- PO Box 275, 205 – 2nd Avenue NE, Milaca, MN 56353
 - Randy’s Sanitation, Inc. dba Randy’s Environmental Services – PO Box 169, 4351 US Highway 12, Delano, MN 55328
- n. Approve license applications for the following gasoline sales vendors for the period of January 1 – December 31, 2015:
 - Holiday Station Stores, Inc., dba Holiday Station Store #239 – 26125 Highway 169, Zimmerman, MN
 - Northern Tier Retail, LLC, dba SuperAmerica Store #4535 – 26075 – 3rd Street E, Zimmerman, MN
- o. Approve license applications for the following Sewer and Water Installers, for the period of January 1 – December 31, 2015:
 - Classic Construction of Cedar, MN Inc., Curtis Stranlund, 18542 Ulysses Street NE, East Bethel, MN 55011
 - Rick’s Plumbing, Inc., Richard Carty – 1701 – 221st Avenue NW, Cedar, MN 55011
 - Steve Weissenfluh Excavating, Inc. – 29119 – 100th Street, Zimmerman, MN 55398

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of December, 2014. The Department assisted on 3 medical calls, 2 fire alarms, a school bus fire and 1 mutual aid call. Maloney reported that Neighbors Helping Neighbors was a success this year and the program was able to serve 60 families. He expressed appreciation to all those businesses and individuals that contributed gifts and money to the program. Maloney will be working with Administrator Piasecki and Public Works Director Johnson on an updated Insurance Standard Rating for the department.

Council accepted the Fire Department Report for December, 2014 by unanimous consensus.

FINANCE REPORT

2015 Board of Appeal and Equalization

The County Assessor’s Office has notified the City of the scheduled date and time for the annual Local Board of Appeal and Equalization meeting.

Merwin/Nathe unanimous to schedule the annual Local Board of Appeal and Equalization meeting for Monday, April 20 at 9:00 a.m., at the Zimmerman City Hall as requested by the County Assessor.

ADMINISTRATOR’S REPORT –presented by Administrator Piasecki

Payment for Professional Services – 2013 Street Improvement

The 2013 Street Improvement Project is complete and the City has received all necessary documents to close the project and make final payment. C & L Contracting has submitted lien waivers, consent for final payment from the Surety Company and MN Department of Revenue Form IC – 134. By making final payment, the City accepts the improvements and the contract warranty period will begin.

RESOLUTION #15-01-01 **Brisbin/Mathison unanimous to adopt RESOLUTION #15-01-01, accepting Pay Request #6 – Final, authorizing payment to C & L Contracting in the amount of \$46,324.04 for Construction Services related to the 2013 Street Improvement Project as recommended by staff.**

MAYOR/COUNCIL ITEMS

2015 Appointments

RESOLUTION #15-01-02 **Brisbin/Merwin unanimous to adopt Resolution #15-01-02, approving the 2015 Annual Appointments and Designations as presented.**

Council agreed by consensus to cancel the January COW meeting due to a lack of agenda items.

Mayor Earenfight declared a recess at 7:14 p.m. and reopened the meeting the meeting at 7:25 p.m.

OPEN FORUM

Mark Bezek, Superintendent, ISD 728 was present to discuss the results of the 2014 bond and levy referendum and planning for the future projects. The School District is working collaboratively with the communities in Rogers, Elk River, Otsego and Zimmerman to determine if there is any interest in adding additional amenities to the projects to better address the needs of the community. A public forum will be held on Tuesday, January 6 at 7 p.m. to discuss, with a follow up meeting scheduled for Thursday, January 22. Members Brisbin and Merwin volunteered to be a part of the Steering Committee.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Nathe/Mathison unanimous to adjourn the meeting at 7:39 p.m. Motion carried.

Approved this 26th day of January, 2015.

s/s Kary Tillmann, Clerk/Treasurer

Approved 01/26/2015